

LAXMAN DEVRAM SONAWANE COLLEGE OF ARTS & COMMERCE, KALYAN [W]

[Permanently Affiliated to University of Mumbai] Accredited by NAAC - Grade 'B' 1SO 9001 : 2015

Date: 27-5-2023

NOTICE

All the members of IQAC are requested to attend the meeting on 29th May, 2023 at 2.00 Pm in Principal's Cabin to discuss the following points:

AGENDA

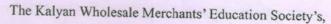
- 1. Read and confirm the minutes of previous meeting.
- 2. Finalization of SSR
- 3. Review the work related to AQAR 2022-23.
- 4. Infrastructure Augmentation.

All are requested to attend the meeting.

Thanking You,

Regards,

Yours Sincerely,





[Permanently Affiliated to University of Mumbai] Accredited by NAAC - Grade 'B' ISO 9001: 2015

Internal Quality Assurance Cell (Academic Year 2023-24)

Minutes of the Meeting

Date of Meeting: 29th May, 2023

Time: 2.00 pm

Conference room

Following Members were Present during the meeting:

Name of the Member	Designation	Sign
Ms. Annie Antony	(Principal &Chairperson)	Am
Dr. Kesar Lalchandani	(Co-Ordinator)	Chan:
Dr. Damodhar Morey	(Vice-Principal)	Pr
Dr. Anupriya Khobragade	(Senior Teacher)	39701912
Dr. Yogita Sanas	(Senior Teacher)	Sana
Ms. Sabina Ansari	(Senior Teacher)	Soloins
Mr. Umashankar Tripathi	(Social Worker)	Mail
Dr. Vijaynarayan R. Pandit	(Management Representative)	Yuman
Mr. Rahul Dhomse	(Administrative Representative)	R
Mr. Yash Gangurde	(Student Representative)	Vash

Following points were discussed during the meeting:

- Minutes of the last meeting were read & confirmed by IQAC Coordinator Dr. Kesar Lalchandani
- The SSR was finalized after discussion with all criteria heads, and necessary changes were implemented.
- Criteria work of AQAR 2022-23 was reviewed by the Principal Ms. Annie Antony.

- It was decided that repairs, renovations and painting would be carried out wherever needed.
- The decision was made to build a paver block road within the college campus.
- The meeting was concluded with Vote of Thanks by Dr. Kesar Lalchandani.

IQAC Coordinator



LAXMAN DEVRAM SONAWANE COLLEGE OF ARTS & COMMERCE, KALYAN [W]

[Permanently Affiliated to University of Mumbai] Accredited by NAAC - Grade 'B' ISO 9001 : 2015

16-09-2023

NOTICE

All the members of IQAC are requested to attend the meeting on 18th September, 2023 at 2.00 Pm in Principal's Cabin to discuss the following points:

AGENDA

- 1. Read and confirm the minutes of previous meeting.
- 2. Review the work related to AQAR 2022-23.
- 3. Review of Preparation of files and presentations for Peer Team Visit
- 4. Infrastructure Augmentation.

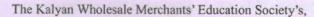
All are requested to attend the meeting.

Thanking You,

Regards,

Yours Sincerely,

IQAC Co-coordinator





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Internal Quality Assurance Cell (Academic Year 2023-24)

Minutes of the Meeting

Date of Meeting: 18th September, 2023 Time: 2.00 pm Conference hall

Following Members were Present during the meeting:

Name of the Member	Designation	Signature
Ms. Annie Antony	(Principal &Chairperson)	Am
Dr. Kesar Lalchandani	(Co-Ordinator)	Bhow
Dr. Rajdeep Morey	(Senior Teacher)	77
Dr. Yogita Sanas	(Senior Teacher)	Sana
Dr. Anupriya Khobragade	(Senior Teacher)	3ग्रेवाब्राग्रि
Dr. Padmaja Vernekar	(Senior Teacher)	fremekon
Ms. Manya Hardwani	(Senior Teacher)	Many
Dr. Soni Jaiswal	(Senior Teacher)	m
Ms. Sabina Ansari	(Senior Teacher)	Salaina
Dr. Vijaynarayan R. Pandit	(Management Representative)	Yum
Mr. Rahul Dhomse	(Administrative Representative)	B
Mr. Yash Gangurde	(Student Representative)	yash

Minutes of the last meeting were read & confirmed by IQAC Coordinator Dr. Kesar Lalchandani.

It was resolved that:

- It was decided to organize programs related to career guidance and Competitive examinations.
- Departmental files and Criteria files were reviewed by the principal and IQAC Coordiantor.
- All Heads of Departments were required to deliver presentations about their respective departments.

- It was decided to sign Memorandum of Understanding for skill enhancement courses.
- The college will complete the whole maintenance work related to classroom furniture and laboratories during the Ganpati break.
- The college ground wall will be extended.
- The meeting was concluded with vote of thanks by IQAC Coordinator (Dr. Kesar Lalchandani).

IQAC Coordinator



LAXMAN DEVRAM SONAWANE COLLEGE OF ARTS & COMMERCE, KALYAN [W]

[Permanently Affiliated to University of Mumbai] Accredited by NAAC - Grade 'B' ISO 9001 : 2015

Date: 29-11-2023

NOTICE

All the members of IQAC are requested to attend the meeting on 1st Dec, 2023 at 2.00 pm in Conference hall to discuss the following points:

AGENDA

- 1. Read and confirm the minutes of previous meeting.
- 2. Review of work related to AQAR 2022-23.
- 3. Checking of departmental and committee files.
- 4. Residential camp for NSS.
- 5. Discuss about naming of Plants and allotting QR codes for the same.
- 6. To discuss any other matter with the permission of chair.

All are requested to attend the meeting.

Thanking You,

Regards,

Yours Sincerely,





[Permanently Affiliated to University of Mumbai] Accredited by NAAC - Grade 'B' ISO 9001: 2015

Internal Quality Assurance Cell (Academic Year 2023-24) Minutes of the Meeting

Date of Meeting: 1st December, 2024

Time: 2.00 pm

Principal Cabin

Following Members were Present during the meeting:

Name of the Member	Designation	Sign
Ms. Annie Antony	(Principal & Chairperson)	Am
Dr. Kesar Lalchandani	(Co-ordinator)	(Bhan-
Dr. Rajdeep Morey	(Vice-Principal)	
Dr. Anupriya Khobragade	(Senior Teacher)	372वाद्या
Dr. Padmaja Vernekar	(Senior Teacher)	Preveren
Ms. Manya Hardwani	(Senior Teacher)	want
Dr. Soni Jaiswal	(Senior Teacher)	Ter
Dr. Vijaynarayan R. Pandit	(Management Representative)	How
Mr. Rahul Dhomse	(Administrative Representative)	(B),

Minutes of the last meeting were read & confirmed by IQAC Coordinator Dr. Kesar Lalchandani.

It was resolved that:

- Rough draft for AQAR 2022-23 was reviewed by all the members and neceaasry changes were made.
- · All departmental heads were asked to update all departmental files as per the formats
- It was decided to keep Seven days residential camp in the last week of December, 2023.
- It was decided to name all plants and trees in the college premises along with QR code with all details.
- The meeting was concluded with vote of thanks by IQAC Coordinator (Dr. Kesar L).



LAXMAN DEVRAM SONAWANE COLLEGE OF ARTS & COMMERCE, KALYAN [W]

[Permanently Affiliated to University of Mumbai] Accredited by NAAC - Grade 'B' ISO 9001 : 2015

Date: 02-01-2024

NOTICE

All the members of IQAC are requested to attend the meeting on 4th January, 2024 at 1.00 pm in Conference hall to discuss the following points:

AGENDA

- 1. To read and confirm the minutes of previous meeting.
- 2. To review the work related to AQAR 2022-23.
- 3. To check files and presentations for NAAC Cycle 2 Peer Team Visit.
- 4. To discuss regarding organizing study tours for students.
- 5. To discuss regarding organizing Blood Donation camp.
- 6. To discuss regarding organizing career guidance lectures.
- 7. To discuss regarding organizing intercollegiate fest.
- 8. Replacement of Old TV in AV room.
- 9. To discuss regarding organizing Alumni meet.
- 10. To discuss any other matter with the permission of chair.

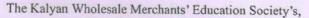
All are requested to attend the meeting.

Thanking You,

Regards,

Yours Sincerely,

Prineipal





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Internal Quality Assurance Cell (Academic Year 2023-24)

Minutes of the Meeting

Date of Meeting: 4th January, 2024

Time: 1.00 pm

Conference hall

Following Members were Present during the meeting:

Name of the Member	Designation	Sign
Ms. Annie Antony	(Principal & Chairperson)	Am
Dr. Kesar Lalchandani	(Co-ordinator)	(Rhow!
Dr. Rajdeep Morey	(Vice-Principal)	P
Dr. Anupriya Khobragade	(Senior Teacher)	3140191793
Dr. Yogita Sanas	(Senior Teacher)	Cana
Dr. Padmaja Vernekar	(Senior Teacher)	greenelor
Ms. Manya Hardwani	(Senior Teacher)	many
Dr. Soni Jaiswal	(Senior Teacher)	The same
Mr. Sunil Kukreja	(Social Worker)	Sull.
Dr. Vijaynarayan R. Pandit	(Management Representative)	Ham
Mr. Rahul Dhomse	(Administrative Representative)	R

Minutes of the last meeting were read & confirmed by IQAC Coordinator Dr. Kesar Lalchandani.

It was resolved that:

- Final review for AQAR 2022-23 was done before final submission.
- The IQAC checked all the files related to departments and criterias for upcoming peer team visit.
- Study tours/ Field visit/ Industrial visit will be organized for students in the month of January/February as a part of practical learning.
- Blood Donation Camp will be organized.
- · The IQAC in association with different departments will conduct sessions on Career

Guidance for Final year students.

- Department of Science, Information Technology and Computer Science will jointly organize inter-collegiate Fest "Sci-Way" and Karma in mid January.
- It was decided to replace Old LCD TV new smart Led TV in the Audio Visual room.
- It was decided to organize alumni meet in the first week of March.
- The meeting was concluded with vote of thanks by IQAC Coordinator (Dr. Kesar Lalchandani).

IQAC Coordinator



LAXMAN DEVRAM SONAWANE COLLEGE OF ARTS & COMMERCE, KALYAN [W]

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Date: 28th February, 2024

NOTICE

All the members of IQAC are requested to attend the meeting on 2nd March, 2024 at 2:00 pm in Conference hall to discuss the following points:

AGENDA

- 1. To read and confirm the minutes of previous meeting. .
- 2. To make all necessary arrangements for the smooth conduct of Peer team Visit.
- 3. To look into the beautification and cleanliness of the entire campus.
- 4. To hold Mock Peer Team Visit.
- 5. To decide the schedule as per NAAC guidelines from Welcome to Exit Meeting.
- 6. To prepare schedule for final checking of all files and documents.
- 7. To organize program on gender sensitization.
- 8. To discuss about organizing farewell for all TY classes.
- 9. To discuss about organizing Alumni Meet.
- 10. To discuss any other matter with the permission of chair

All are requested to attend the meeting.

Thanking You,

Regards,

Yours Sincerely,



LAXMAN DEVRAM SONAWANE COLLEGE OF ARTS & COMMERCE, KALYAN [W]

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Internal Quality Assurance Cell (Academic Year 2023-24)

Minutes of the Meeting

Date of Meeting: 2nd March, 2024

Time: 2.00pm

Conference hall

Following Members were Present during the meeting:

Name of the Member	Designation	Sign
Ms. Annie Antony	(Principal & Chairperson)	Am
Dr. Kesar Lalchandani	(Co-Ordinator)	Khari
Dr. Damodhar Morey	(Vice-Principal)	And .
Dr. Padmaja Vernekar	(Senior Teacher)	Pernekum
Dr. Soni Jaiswal	(Senior Teacher)	In
Ms. Manya Hardwani	(Senior Teacher)	manya
Ms. Sabina Ansari	(Senior Teacher)	Sonbile
Mr. Sunil Kukreja	(Social Worker)	Surial
Dr. Vijaynarayan R. Pandit	(Management Representative)	James
Mr. Rahul Dhomse	(Administrative Representative)	R
Mr. Yash Gangurde	(Student Representative)	yash

Minutes of the last meeting were read & confirmed by IQAC Coordinator Dr. Kesar Lalchandani.

It was resolved that:

- Various Committees are to be formed like Welcome, Reception, Refreshment, Stage,
 Cultural, file checking, sound system, Discipline, cleanliness, etc. for smooth functioning
 of Peer Team visit.
- Mr. Rahul Dhomse (OS) and his team will look after the landscaping, beautification and cleanliness of the campus.
- Every week Mock presentation is to be made by all the departments and the final mock presentations will be at the end of second week of March in front of Management and Dr. A P Mahajan (former Principal and Member NAAC Peer Team)
- Dr. Kesar Lalchandani in co-ordination with the Principal was given the responsibility for preparing the 2 days schedule for NAAC PTV.
- WDC was given the responsibility to organize a program on Gender Sensitization for all students and Teachers.
- All departmental heads were asked to organize farewell party for all final year students.
- The Alumni association was given the responsibility to organize alumni meet in the second week of March.

IQAC Coordinator



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ACTION TAKEN REPORT 2023-24

- Submission of Self Study Report and DVV in the month of June, 2023.
- Academic calendar was designed for the academic year 2023-24.
- Formed various committees for smooth conduction of institutional activities.
- Organized Two days Faculty Development Programme for Administrative staff on "Basics of Computer skills" on 15th & 16th June, 2023.
- Conducted Orientation program for all First year classes in the first week of August 2023.
- Four MOUs were signed by the college with different institutions and organizations as a collaborative activity.
- Guest lectures on Financial planning, Career guidance, competitive exams,
 Consumer awareness, Entrepreneurship skills, Intellectual Property Rights,
 Research, etc were organized for both UG and PG classes.
- Named more than 150 plants and trees in the College premises along with QR code to each plant with all details.
- Upgraded IT& CS lab machines with high grade processors.
- Upgraded WIFI to 100mpbs for the whole college campus.
- Old LCD TV was replaced with new smart Led TV for Audio Visual room.
- Collected feedback from all stakeholders.
- Blood donation and Eye checkup camp was organized for Staff and students.
- Seven days residential camp was organized from 21st December to 27th December, 2023.

- Organised "Anand Mela 2024" as an entrepreneurial activity to foster skills, innovation, networks and practical problem solving.
- The College Annual function was organized on 13th January, 2024.
- Organized intercollegiate fest Sci way and Karma in the last week of January.
- Organized Job fair on 12th February, 2024 for final year students.
- AQAR finalized and Submitted on 26th February, 2023.
- Organized alumni meet "Milap" on 5th March, 2024.
- Successfully completed NAAC Cycle 2 Peer Team Visit.

Dr. Kesar Lalchandani IQAC Coordinator Ms. Annie Antony Principal