SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

KALYAN WHOLESALE MERCHANTS EDUCATION SOCIETY'S LAXMAN DEVRAM SONAWANE COLLEGE OF ARTS AND COMMERCE

OPP. FIRE STATION NR DURGADI KILLA WADEGHAR
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Laxman Devram Sonawane College of Arts & Commerce conducted by the Kalyan Wholesale Merchants' Education Society is affiliated to the University of Mumbai and was established in the year 2002. Within a short span of 20 years, courses like Bcom, BA B.Sc, M.A, M.Com and professional courses like Bsc (IT), Bsc CS, BMS, BAF, BBI, M.Sc.IT were introduced.

The College was started on permanently non grant basis and has linguistic Minority Status. Our college is situated in Kalyan. Most of our students come from nearby villages. Many of the students are first time learners in their families and are economically backward. It is a real challenge to accept such students who usually have very low percentage and then make them first class Graduates and Post Graduates. Placement programmes are held every year. All round development of the students is one of our main objectives. Various cultural events, debate, quiz, Science exhibitions, Sports events, extension activities etc are organized every year. Various festivals and birth anniversaries of great leaders and important days are celebrated in the college to inculcate good values in the future citizens of this world.

All the students take part in the various Projects, Seminars, Workshops, Study tours, Industrials visits, Certificate courses etc. organized by the various college departments during the year. The college staff is encouraged to participate in orientation programs, refresher courses, seminars, workshops etc. They are encouraged to go for research by enrolling for M.Phil., Ph.D., and also publishing research papers.

The College is the recipient of Best College in Thane district and our NSS Program Officer has been awarded with the Best NSS Program Officer by University of Mumbai. We also have been awarded with the Green Award in 2019 by Ubhari Foundation. The College has gone for Green and Energy Audit as we strongly believe in environment protection and energy conservation. The College is also a Plastic Free Zone.

During the pandemic time, our college went out the way to help people in need by providing free food, ration and also by donating blood and the college also was a Covid vaccination centre.

Vision

To provide value-based higher education to our youth with the help of dedicated, qualified and experienced staff with the entire necessary state-of-art infrastructure.

Mission

We are committed to provide Quality Education with a mission to strengthen the minds and expand intellect of our students and to empower them with additional skills so that they could accept and face the challenges of 21st century and also accept the social responsibilities.

"Education is only means to an end and not the end itself. The real education process must ultimately result in creating winners, achievers and socially responsible citizens ever ready for continual personal and social

growth."

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Prime Location easily accessible by road and rail.
2. Conducted by Kalyan Wholesale Merchants' Education Society consisting of eminent businessmen from Kalyan.
3. Proactive and supportive management with promptness in decision making.
4. "No donation" policy.
5. Spacious campus of 2.26 acres and built up area of 2023.78 sq.mts. with state of the art infrastructure.
6. Huge playground.
7. Continuous power supply, with provision of inverter and generator.
8. Air-conditioned staff room.
9. ICT enabled teaching- learning.
10. Three computer labs with 132 computers.
11. Four fully equipped Science laboratories.
12. Excellent Library and Reading rooms.
13. One Window Scheme in Administrative office for students.
14. Qualified, young, dedicated and Professional staff.
15. Input level and output level shows tremendous improvement in students.
16. Support mechanism for advanced and slow learners.
17. Every faculty involved in Research work.
18. IPR initiative for the promotion of ethical practices in Research.
19. CCTV Cameras in prime places.
20. Strong mechanism for staff welfare and up skilling.
21. Gender sensitive and Zero tolerance campus.
22. Committed initiatives for environmental protection
23. Strict adherence to code of conduct.
24. The dumping ground adjacent to college is no more active due to persitent afforts of the college and it is to be converted into a park by Municipal Corporation.

Institutional Weakness

1. Being permanently unaided, financial constraint is a problem which is mostly solved by the Management.
2. The College runs in three shifts due to space constraint
3. Many students are from vernacular medium and face difficulty in coping with English at UG level.
4. The response to placement cell needs to be more ecnouraged
5. Due to infrastructural challenges colleges run in 3 slots

Institutional Opportunity

1. To enhance college community network

2. Additional divisions in existing courses.
3. Structuring alumni engagement in the college development.
4. To enhance capacity building of women.
5. To try to get Research Center in near future.
6. To add additional wing to the college building.
7. Introduction of add on courses
8. Strengthening linkages with industries for training and placements.

Institutional Challenge

1. To compete with near-by aided colleges and attract students to our unaided college.
2. New Colleges mushrooming in the vicinity.
3. The college is fully self-financed.
4. To inculcate moral values among students
5. Empowering vernacular medium students with English language.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Laxman Devram Sonawane College is affiliated with the University of Mumbai. The institute is following curriculum as designed and altered from time to time as per the norms of university of Mumbai .The institute runs programs under CBCS system. Timely meetings held by the Principal to discuss academic activities at the beginning of the year regarding departmental workload, timetable and teaching plan etc. As per changes in curriculum, syllabus, our teachers are attending various seminars, webinars, online programs to upgrade themselves and to explore that knowledge among students. They are also deputed for question paper setting, external examination assessment, moderation at the College/University level. For effective transmission and delivery of curriculum timely laboratory practical, tutorials field projects, research based projects, assignments, class tests, foundation course projects and assignments etc are held by different departments. Many programs, seminars, webinars, guest lectures and programs held on as per academic calender. Institution conducts various certificate courses on skill and personality development through MOUs/ collaboration with various organizations viz. , Tech Mahindra, Anudip foundation and students completes their internships and on the job training program in association with many firms like U.J Prajapati & co. , Brightways, Brain4u, Basani textiles etc. With the help of Google Classroom links, respective teachers of different departments sharing the notes, study material, tests, quiz ,etc among students groups. Orientation program for FY students of all the streams is arranged to create awareness among the students regarding subjects as per semester wise, rules regarding attendance, exams   , semester pattern and also about infrastructure facility , library facility which is also available online along with offline through which ebooks and reference books made available to teachers as well as to students .The learners are taught various concepts of environment, professional ethics, human values, gender equality in the various courses and enrich them to be better citizen. Feedback on curriculum from students, teachers and alumni are collected online and then analysed and corrective actions are also taken so that improvements can be made accordingly to satisfy stakeholders.

Teaching-learning and Evaluation

There is transparency in the Teaching, Learning and Evaluation process. The institution has a transparent admission process and the students are admitted on the basis of University of Mumbai guidelines. At the time of admission, a prospectus with detailed information and instructions is provided to enable the students to acquire information regarding the availability ofprogrammes and courses. It helps the students in the selection of the programme of their choice. Orientation programmes are conducted at the beginning of the academic year which helps the students to know about the objectives and outcomes of the course.

As most of the students are from vernacular medium belonging to socially, economically dis-advantaged group, efforts were put to address the needs of student diversity as slow and advanced learners. Advanced learners are encouraged by providing library resources, organizing lectures, seminars, workshops etc. Guidance is offered for participation in intercollegiate events. Slow learners are motivated through remedial coaching and personal counseling. Faculty with the required qualifications based on the workload requirement is recruited to meet the needs of the students.

The excellent mentor-mentee system of the institute helped in addressing the academic issues of the students. Academic-Calendar and Teaching-plans were followed to a great extent for smooth conduction of academic activities. Most of the Department had adopted a flipped classroom learning strategy as Learning Management System (Google classroom) and a good reservoir of eLearning materials were made available to all the students. Students are assigned Project work and Home assignments. Guest lectures, Seminars and Workshops are arranged to impart latest knowledge. Fulfillment of CO's are monitored at various level through Internal, External, Practical Examinations, Projects and Assignments submitted by the students. All the Staff are encouraged to organize and participate in conferences, seminar, webinar and workshops which helps to refresh and enhance their knowledge.

Feedback and surveys is taken from all stakeholders to improve the mechanism of the college. Students are encouraged to perform well through continuous internal evaluation. All grievances related to exam are handled with a transparent approach providing time-bound redressal. The Program and Course Outcomes are displayed on the College website.

Research, Innovations and Extension

- Minor research Project of University of Mumbai was sanctioned and granted to 9 faculties, with an aggregate amount of rupees 2,81,000/-
- 64 Linkages for Collaborative Research, Exchange of Knowledge, Industrial Visits, On-the-job Training and Internship Programmes were carried out. 4 MoU's with 4 educational institute for Career Planning, Development and Guidance, Certificate Course for Research Methodology and Cooperation, Promotion and Networking of IQAC for standardization of policies and procedures.
- The college has also successfully conducted 72 extension and outreach programmes by NSS Unit, WDC and DLLE. Programmes Like vaccination drive, cleanliness drive, anna vitaran, rallies on different Social Issues and environmental awareness were undertaken along with sessions on Yoga and Meditation for mental health and recreation for students and faculties. Similarly, various festivals were celebrated at adopted areas and old age homes.
- In all 4 Workshops/Seminars were conducted such as "Start-up Essentials" by Incubation Centre, "Competencies of Entrepreneurs" by Commerce Forum, "IPR- Recent Trends" by Research Promotion Committee, Seminars on "Cyber Security from Ethical hackers Perspectives" by Department of Computer Science & Information Technology.
- Faculties from the institution are continuosaly encouraged to publish their research. So far, 52 research

papers have been published in UGC listed journals, peer reviewed National and International journals. 2 faculties have also contributed to book chapters publications in ISBN books.

- We also conducted a one day Multidisciplinary International Conferences with themes and sub themes like Business, Commerce, Language, Literature, Management, Economics, Social Science, Teaching Education, Culture and Lifelong Learning, where 132 participants (Research Scholars) presented and published their research papers in "International Journal of Advanced and Innovation Research." This journal features under the UGC approved Journals and has an impact factor of 7.36 (E-ISSN: 2394-7780).
- One faculty was recognised as research guide under the University of Mumbai.
- Our incubation centre provides robust knowledge along with a congenial academic environment that promotes entrepreneurial mindset.

Infrastructure and Learning Resources

The College has a well-equipped 2.26-acre campus with three floors and adequate parking for two-wheelers. The campus houses 22 classrooms, computer laboratories, science laboratories, conference room, audiovisual room, library, Gymkhana, canteen, common room for girls, general office and separate rooms for different committees. To ensure the safety of the students, security guards are appointed at the entrance gate and also in the parking area. The college has installed CCTV cameras installed at the prime places in the campus.

We actively encourage and support a range of cultural and sporting activities, which promote physical fitness, social engagement, and leadership skills. These activities can be incredibly beneficial for students, as they help to foster a sense of wellbeing, build relationships, and provide a source of enjoyment. Our aim is to ensure that all students have access to a range of activities that are enjoyable and beneficial for their personal and academic development.

The fully automated Library at our institution comprises of a Digital Library and Reading Hall. Library services have been fully computerized to handle routine work such as Issue and Return of books, with the help of software. To ensure maximum efficiency and convenience, the library has been equipped with 3 computers and has remote access to all e-publications through N-list (INFLIBNET). Library services are automated by the ILMS software e-Granthalaya, and OPAC service is also available for the students. All the necessary steps have been taken to make sure that our library is up to date with the latest technological advancements, and to meet the needs of users in the best possible way.

Regular maintenance and upkeep of IT facilities and equipment is essential for ensuring proper functioning and reliability, for which all departments have well-established procedures in place to ensure that the necessary upkeep is done. Furthermore, a stocks register is maintained to track all equipment and supplies. Regular checks and maintenance are conducted to ensure that all IT facilities and equipment are in optimal working condition. The College has 132 computers with latest configuration and power back up. Entire campus is Wi-Fi enabled. Both the computer labs are connected through LAN.

The College management is actively working to ensure that all requests are fulfilled in a timely manner, so that the college can continue to provide students with the best possible educational experience.

Student Support and Progression

Every year, the eligible students are benefited with the scholarship and freeship provided by the Government and the College for facilitating the process of education . 3904 students are benefited with the government scholarship.

141 students were benefited by the institutional scholarship over the last five years. The college conducts several programs for capacity building and skill enhancement and development. These included Training to students for Soft Skills, Spoken English, Life skills such as Yoga and meditation, ICT/Computing Skills, Research Skills and Competitive examinations.

The College has the provision of guidance and counselling to students for career building and life related problems.1358 students are benefitted by guidance for competitive examinations and career counselling offered by the institution during the last five years. Student Grievance Cell (SGC) was in place and resolved the grievances when received from the students. The Placement Cell takes efforts to guide the students through the understanding and training of the interview process and other employment skills through guidance lectures and arranges placement drive for the students to help with the recruitment process.

The record of outgoing students and students progressing to higher education during the last five years in maintained. The students were encouraged for qualifying state/national/ international level examinations. The students are guided at personal level by the faculty members to achieve their goals.

The students were also encouraged to participate in games/sports/cultural activities conducted at various levels. The college has a registered Alumni Association. Alumni members contribute significantly towards organizing activities for the betterment of students.

Governance, Leadership and Management

Governance, leadership, and management play a pivotal role in the functioning and success of the educational institution. Our College has an effective and transparent governance system, which formulates proper policies and strategies to achieve the Vision and Mission of the institution in all co-curricular and extra-curricular activities. The Governing council members provide strategic direction and guidance in decision-making processes, conducts regular meetings to discuss the overall development of the institution, and establishes an excellent atmosphere for education. The Principal and the Governing body are responsible for the smooth functioning of the academic and administrative activities of the institution. E-governance is implemented in the Academic, Accounts, and Administration departments for smooth management of official records.
Leadership is another crucial element which fosters a positive environment creating a shared vision and ensuring that the institution's goals are aligned with its mission. The outcomes of the set objectives of our institution is attained through effective leadership. The teamwork of all stakeholders has led to the achievement of providing quality education and overall development of students and faculty members of the institution. Students are encouraged to take active participation in inter-collegiate and university level sports and cultural events. Every academic year, various Committees/Associations/Clubs are formed to make the administration process easier. Our Management always encourages professional development of teaching and administrative staff members by providing financial support and welfare schemes.
There is transparency in financial management. The main source of income for the College is the Fee collected from the students which is recorded by the Cashier and verified by the Accountant under the control of the Principal. Internal and External Financial Audit is regularly conducted to check and verify the effective use of funds.
The Internal Quality Assurance Cell (IQAC) of the College encourages teachers to attend various Faculty

Development Programmes to enhance their professional skills. IQAC organises National and International Conferences. IQAC Meetings are conducted regularly to review feedback taken from all stakeholders and enhances various strategies for quality improvement of teaching and learning process. The Governing council, Principal and IQAC of the college are responsible for execution of important decisions.

Institutional Values and Best Practices

It is indeed an area of study that is deeply ingrained in the institution's core values and is expressed in all appropriate fields, such as gender sensitivity and equity, environmental awareness, water resource management, waste disposal, promotion of green practices, use of alternative energy, promotion of human values and professional ethics, patriotism and a sense of national pride.

College makes sure that students from all backgrounds are given the equal opportunity to develop and succeed in every discipline, without any discrimination.

Numerous initiatives are being carried out to support, educate, and develop the careers of girls. Girls on campus are provided with safety and security measures, skill development courses are conducted to make them independent and business orientated.

The Women Development Cell hosts a variety of lectures.

In case of disabled students, the class rooms are preferably located on the ground floor and scribes are also made available fora stress-free learning atmosphere.

The college plans and coordinates a variety of events to raise awareness of national identities and symbols, as well as the fundamental responsibilities and rights of Indian citizens. College upholds transparency in all of its administrative, supplementary, financial, and academic operations.

The college acknowledges the importance of teaching students about democracy, and all national celebrations and festivals are observed.

The college keeps its campus pristine, eco-friendly, and green..upholding the National Green India Mission. The college has made notable initiatives, such as giving priority to rainwater harvesting, reuse of water for gardening and maintenance of the sports field.

Through multifaceted, multidimensional approaches, the college has addressed its vision of meeting the needs of society in all domains, including social, economic, and cultural.

In order to encourage students to pursue learning, the college also offers specialised support services including mentoring.

The college gives students the opportunity to take courses that will improve their knowledge and skills in order to raise their employability. These programmes aid students in expanding their knowledge and expertise by exposing them to professionals, these programmes give skillset needed to succeed, aiding in their confidence-building.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Kalyan Wholesale Merchants Education Society's LAXMAN DEVRAM SONAWANE COLLEGE OF ARTS AND COMMERCE
Address	OPP. FIRE STATION NR DURGADI KILLA WADEGHAR
City	KALYAN
State	Maharashtra
Pin	421301
Website	www.ldsonawanecollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Annie Antony	0251-2212372	9702707536	0251-2212378	ldsonawanecollege @rediffmail.com
IQAC / CIQA coordinator	Kesar Lalchandani	0251-221378	9890658056	0251-2212378	poojashivnani86@ gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes lingustic minority certificate.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Hindi
Any Other	

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	07-02-2017	View Document
12B of UGC	07-02-2017	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	OPP. FIRE STATION NR DURGADI KILLA WADEGHAR	Semi-urban	9145.9	2023.78

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	HSC	Marathi	180	130
UG	BA,Arts	36	HSC	Marathi	180	130
UG	BCom,Commerce	36	HSC	English	60	18
UG	BCom,Commerce	36	HSC	English	600	445
UG	BCom,Commerce	36	HSC	English	120	44
UG	BCom,Commerce	36	HSC	English	120	97
UG	BSc,Science	36	HSC	English	60	40
UG	BSc,Science	36	HSC	English	60	40
UG	BSc,Information Technology	36	HSC	English	120	118
UG	BSc,Computer Science	36	HSC	English	120	56
PG	MA,Arts	24	BA	Marathi	60	42
PG	MA,Arts	24	BA	Marathi	60	36
PG	MCom,Commerce	24	BCom	English	120	106
PG	MSc,Information Technology	24	BSC	English	48	48

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				67
Recruited	0	0	0	0	0	0	0	0	7	33	0	40
Yet to Recruit				0				0				27

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				45
Recruited	27	11	0	38
Yet to Recruit				7

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				22
Recruited	15	0	0	15
Yet to Recruit				7

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	8	0	10
M.Phil.	0	0	0	0	0	0	0	3	0	3
PG	0	0	0	0	0	0	5	26	0	31
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	22	23
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	5	0	5
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	8	7	0	15

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1832	9	0	0	1841
	Female	1128	8	0	0	1136
	Others	0	0	0	0	0
PG	Male	230	1	0	0	231
	Female	182	0	0	0	182
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	411	333	325	458
	Female	336	251	251	266
	Others	0	0	0	0
ST	Male	115	91	74	118
	Female	75	63	100	60
	Others	0	0	0	0
OBC	Male	550	421	495	542
	Female	351	289	329	311
	Others	0	0	0	0
General	Male	853	1080	1200	1169
	Female	560	790	590	538
	Others	0	0	0	0
Others	Male	175	142	134	80
	Female	103	97	85	66
	Others	0	0	0	0
Total		3529	3557	3583	3608

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The vision and mission of the college similar to the basic spirit of NEP 2020. Our Vision states providing value based higher education to the youth with the help of excellent staff and state of art infrastructure and our Mission states about strengthening the minds and expanding the intellect of our students and to empower them with additional skills to accept and face the challenges of 21st century and be socially responsible. Various extra Curricular and Co curricular activities will be organized for promoting the all round development of the students and make them socially responsible citizens. Top priority will be given to impart knowledge with discipline to various courses to the students which can be applied by them for the progress and upliftment of the society. The college intends to make each and every citizen responsible by making them aware of immediate challenges like climate change and importance of environmental conservation through various activities like Poster Making, elocution, debate, etc. . Various extension activities like tree plantation, cleanliness drive, awareness rallies, gender sensitization, and health check up camps, lectures on women rights & human rights, etc will be organized. Regular meetings will be held of all the departments, Committees and stakeholders. for the smooth implementation of NEP. College will be continuing with eco friendly projects like Rain water harvesting, Compost pit, use of Solar power, Green Environment, etc. Various Seminars and Guest lectures will be organized to make the students aware and self dependent like financial awareness, Consumer rights, Self defense, Disaster Management, Budget analysis, placement, etc. Workshops and Certificate programs will also be organized. In addition to the already existing Certificate Courses the college shall also start some certificate courses in association with the industry so as to make the students industry ready. In addition to this, faculty members will continue to be encouraged to engage themselves in Multidisciplinary research and also to collaborate with the Higher Education institution for research and Faculty Exchange Programs. The syllabus designed by the university shall be implemented and along with it many more opportunities of development will be provided to the students.

2. Academic bank of credits (ABC):	According to the New Education Policy, 2020 the Academic Bank of Credit is to be implemented to create ABC ID for all the students. This will facilitate the academic mobility of students once the NEP is implemented. Credit transfer can be done once all the students have created the ABC ID. Staff & students were informed on the procedure to be followed for registering themselves for ABC. The College ABC registration process is going on and many have registered, still work is in progress. According to the GR from Government of Maharashtra the NEP is to be implemented from the Academic Year 2023-24, hence it becomes mandatory and all the more important to complete the procedure of ABC of all the students.
3. Skill development:	The College has adopted a policy where in the employability chances increases where in various MOUs had been signed with different organizations. These organizations provide various skill enhancement programmes and make the students future ready in the job market. MOUs have been signed with JLES, Anudip Foundation, Bharti Vidyapeeth. Various departments like Economics, English and Environmental Studies organized Certificate Courses to enhance the soft skills, vocabulary skills and to inculcate the culture of research among the students. Various Guest lectures were organised on competitive exams, Investment opportunities, Consumer awareness, Startup Essentials, etc were organized. As our college is located in semi urban area there are many small villages around the college from where students come for education. Many of these are female and shall be first time graduates in their family. Finance is the big issue and hence along with education we provide some skill to these girls so that they learn and earn along with their education. Mehendi Course, Beautician Course, Warli Painting, jewellery making course, etc were conducted in the college which provided earning skill especially to the female students. The college is the centre for Microsoft Imagine Academy under which students can upgrade themselves on various computer skills and on clearing the online exam certificate of Microsoft was provided. The institution in association with Techno serve provided training in soft skills which was well received by the students and repeated a couple of

	years.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Our college tries to inculcate tolerance and respect for all languages and culture among the students. Hindi, English and Marathi are the main languages spoken by majority of the students. As many children come from vernacular medium, our faculty members explain both in English (which is the medium of instruction) and in Hindi also for better understanding. The Arts section is a Marathi medium so all the lectures are conducted in Marathi. In order to preserve our Country's rich heritage various activities like Mehendi, Rangoli, Folk dance, singing competition, traditional day are organized. The college conducts spoken English classes especially for the students coming from vernacular medium and we also have Hindi Prachar Sabha and Marathi Vangmaya Mandal. Students belonging to different states speaking different languages are encouraged to learn Marathi which is the state language for better understanding and interaction in the society. The college also celebrates various festivals and programs are held on Hindi Divas and Marathi Basha Divas. Yoga which is considered as India's best gift to the world is taught both to the students and faculty.
5. Focus on Outcome based education (OBE):	Our college has adopted CBCS pattern of Mumbai University since 2018-19 for UG and PG courses. The university reconstructed the syllabus of all the courses and our college faculties attend the workshops organized by the university from time to time. 14 Programs are run by the college where each program has its own Program Outcome and Course Outcome. It refers to skill and knowledge that the student should attain at the completion of the program. The POs and COs are clearly discussed with the students when they join the college at the time of orientation program. Apart from this, every department discusses the COs and POs with the students and also put up on the departmental notice board class and Whats app groups. All the activities within and outside the college ate designed in such a manner so that the students can achieve the program outcome.
6. Distance education/online education:	According to the NEP 2020, the HEIs will be given the option to run open Distance learning and online programs in order to increase enrollment and also to provide for lifelong learning. The college shall try its

	best to integrate the online courses into the existing curriculum. In addition to this, the College offers all the courses in the regular offline mode. Online teaching is also used especially after the pandemic. The faculty members have learnt to use various online tools like Google Classroom, Zoom, Microsoft teams, Webex, etc. Various exams like internals and Viva are held online. The college has library e resource and has subscribed to N list inflibnet.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3528	3557	3583	3608	3508

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 40

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
40	40	40	40	40

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
113.76	76.42	129.31	149.04	173.56

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Laxman Devram Sonawane College is affiliated to the University of Mumbai. The institute is following curriculum as designed and altered from time to time as per the norms of University of Mumbai.

The college has taken necessary steps to follow the curriculum and implemented well planned and developed curriculum effectively by conducting timely meetings by the principal and departmental heads to discuss academic activities and planning at the beginning of the year.

Academic calendar, departmental workload, timetable and teaching plan are prepared and effectively followed by staff as per the instructions and even as per the norms of the University.

Different classroom teaching methods for various subjects are used as per the curriculum such as Use of different software's , Chalk and Blackboard methods , ICT enabled Teaching Learning method ,Paper presentation by students , Group Discussions , distribution of notes & relevant study material by teachers through google classroom links , Seminars on personality and career development, legal awarness on human rights and women protection and Guest lectures for final year students , financial literacy and consumerism etc., Project Work and assignments and class test.

 During the lockdown period due to COVID-19 pandemic, online teaching, curricular & co-curricular activities were carried out through Google meet platform and notes, study material , test & quiz were prepared and shared among student groups. Online test and quiz was also conducted for studnets.

Orientation program for FY students of all the streams are arranged.

For effective transmission and delivery of curriculum timely lectures, laboratory practical's, tutorials, field projects, research-based projects & its guidence lectures, foundation course projects and assignments etc are conducted by different departments as per the norms of the university of Mumbai.

Remedial coaching is provided to the slow learners& revision lectures are also conducted before the commencement of exams.

Feedback on curriculum from students, teachers and alumni are collected and then analysed and corrective actions are also taken so that improvements can be made accordingly to satisfy stakeholders.

File Description	Document
Upload Additional information	[View Document](#)

25-07-2023 10:56:51

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 18

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2 *Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

Response: 4.86

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
156	25	321	283	80

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 *Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

Response:

All departments in the institute have courses in their curriculum which integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics.

Gender equality:

Institute encourages students to participate in sports, NSS &cultural activities of the college and in other colleges also. College has a functional Women's Development Cell .Internal complaints committee has been established for Counseling of students on received grievances. Program under WDC & other departments have been arranged such as career in beauty, women protection law and rights, health checkup.

Environment and Sustainability

The college has been conducting various social events such as tree plantation, rallies in nearby villages, energy conservation, awareness rallies, webinars, seminars , poster making ,quiz, essay writing competition , college cleanliness and decoration activities conducted by NSS unit to celebrate the theme Azadi ka amritmahostav.The subject, Environmental Studies is taught in the Commerce programme and Bachelor of Management Studies as a compulsory subject and also conducts best out of waste activity to create the environmental awareness. The college maintains a green and clean environment in and around the campus which is clean on regular basis. Lotus pond and fish pond is also properly maintained. The College has installed Solar panel to generate electricity as non-conventional source of energy.

Human Values:

Human values and professional ethics have been included in the syllabus of Commerce and professional programmes and also in PG programme in which business ethics, sources and approaches to business ethics is addressed.A necessary part of the curriculum is to inculcate good Human values among students. College has an Anti Ragging Cell to ensure a ragging free environment.

Professional Ethics.

Institute has given equal importance to professional ethics along with academics because knowingly and willingly students should not do wrong things. Professional ethics encompasses personal and corporate standards of behavior expected by professionals. College has signed MOU with the external institutes to impart the knowledge about their career, and corporate excellence.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest

completed academic year)

Response: 70.58

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 2490

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 80

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
1206	1318	1497	1583	1491

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1776	2031	1816	1653	1593

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2 *Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

Response: 65.61

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
483	406	428	388	468

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
677	661	625	619	730

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 88.2

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The college uses the following various Student Centric Methods so that students actively participate in the learning process, for the overall enhancement of their learning skills.

1. Industrial Visits:

Students are taken on Industrial visits every year so as to get real exposure to the practical working of the industries. We understand that only theoretical knowledge is not sufficient for the actual learning of subjects.

2. Assignment:

Students are given home assignments on a weekly /monthly basis on the topics Taught. This improves their learning skills and understanding of the subject.

3. Guest lectures:

The college conducts a series of guest lectures for the students on the topics which are vital for the students. The guest lectures are delivered by experts invited from various fields.

4. Cultural activity:

Students are encouraged to take an active part in various events organized by the College under the cultural committee such as Mehendi Competition, Bridal Makeup and many other creative events. Funfair is organized, where students are allotted Stalls to exhibit entrepreneurship/ selling skills.

5. NSS Activities:

The college has a very vibrant NSS unit where volunteers take an active part in organizing and managing events for the Social Good. These events include tree plantation drives, blood donation drives, Cleanliness drives, etc. Students get to learn while contributing to society.

6. Oral Presentation with Audio-visual aids:

Students are asked to prepare PowerPoint Presentations related to the objective of enhancing their presentation and communication skills.

7. Magazines in the Library:

The college library has a Display rack in the Reading room with Magazines, which enhances the learning experience.

8. E-zone in the library:

The college library has an e-Zone with the provision of a Computer with high speed internet connection and a printer, wherein students are allowed to browse topics and enhance their research skills.

9. Student council:

Student representatives are involved in organizing each and every event that takes place in the College under the guidance of teachers.

10. Science exhibition:-

Where students from the science Fraternity present their work and prepare various working models to explain their work.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 63.09

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
67	65	63	61	61

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2 *Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)*

Response: 48.5

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
21	20	21	16	19

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Our College adopts complete transparency in the conduction of internal/external examinations following the guidelines prescribed by the University of Mumbai. The grievance redressal system is also transparent, time-bound, and efficient.

At the time of the Orientation program, the students are given proper awareness regarding internal and external assessment. An elaborate description of the evaluation process is provided in the college prospectus. The college makes sure that the entire process is done in a transparent manner giving an equal and fair chance of performance for all students.

The Examination Committee consisting of the Chairperson and Members from all UG departments handles Semester end internal and external examinations of UG programmes. All Internal, Practical, Semester end and Supplementary examinations are conducted once each semester as per the University of Mumbai guidelines.

The following procedures are followed to maintain transparency in the internal/external assessment:

· Prepare timetable as per the instructions of the Lead College.

· Inform about the timetable and Seating arrangements to students well in advance.

· Supervision Duty chart is prepared and distributed to Teachers.

· Hall Tickets are issued to students on time.

· Subject Teachers prepare Question papers on the entire syllabus.

· Attendance records of the students are properly maintained during the exam.

· Unfair activity of the students is reported and properly investigated by the Unfair Means committee.

· Proper dates declared by the Exam committee for assessment and submission of Answer books along with internal and external mark sheets.

·   External Moderators are called from cluster colleges.

·   Result declaration is done on time as per the guidelines of the University of Mumbai.

As per university guidelines, Additional examinations for eligible students are conducted by the exam committee. If any grievances regarding the Results, Students can apply forVerification and Revaluation.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 *Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

Response:

The College is affiliated to the University of Mumbai. It offers programs and courses prescribed by the Parent University. The respective Board of Studies of the University has prescribed the POs and PSOs. The College attempts to publicize the same to the teachers, parents, and students in the following ways:-

- The College website clearly states the Program Outcomes, Program Specific Outcomes,s and Course outcomes.
- The University syllabus and learning outcomes of all the courses are available in the concerned departments for the teachers and the students.
- Teachers are deployed to attend the workshops organized by BOS for the discussion of the Program and course outcomes.
- Course teachers discuss the course syllabus and the outcome of the course.
- Students are provided with:-
    - Textbooks and reference books from Library
    - University Circulars
    - Guidance and help required Internet access at e-zone
    - Completed projects of the previous batches
    - Previous year's exam question paper
    - Interactions with successful Alumni Placement records of ex-students
- Guest lectures are arranged by inviting teachers from surrounding well-known colleges or eminent personalities from the Industry to establish Industry-academia relationships.
- Newspapers and periodicals are made available in the library for upgrading of the students.
- NSS activities such as annual camps and participation in other state-level camps ensure to inculcate leadership skills.
- The orientation lecture is organized to welcome first-year students in which the Principal and Senior teachers make students aware of the importance of education and outcome expected.
- In the initial lectures, the class teachers explain the Program Outcome to the students and also

initiate discussions on lifetime goals and targets. Further students are motivated by giving examples of successful alumni.

File Description	Document
Upload Additional information	View Document

2.6.2 *Attainment of POs and COs are evaluated.* **Explain with evidence in a maximum of 500 words**

Response:

The core academic activity is the evaluation of the attainment of POs and Cos by the assessment of the learning ability of the students through continuous teaching, learning and evaluation process. The effectiveness of the learning environment is monitored through the mechanism of finding out whether the students have achieved the programme and course outcomes and objectives.

The various departments of our college guide and help the students to the attainment of programme and course outcomes in terms of:

- Quality based Education
- Personality development
- Admission to Higher Studies
- Communication and Soft skills development
- Environment Protection Awareness
- Self-employability Opportunities
- Competitive Exams Guidance
- Entrepreneurship
- Women Empowerment
- Learning Technical knowledge
- social awareness

The two methods of Assessment tools regularly adopted by the Institution to evaluate the performance of the students and measure the Attainment of POs and COs are:

1. **Direct method:**

- Internal Assessments such as Assignments. Projects, Seminars, Tests etc. are a direct method of evaluation to check the knowledge and skills of the students. It also acts as an evidence of students learning and understanding.
- External Assessment is conducted by External examiners appointed by the University through viva-voce for Project and Practical exams.
- Semester end Examination is a process of direct evaluation and the marks awarded act as a measure

of PO attainment.

- The performance of each student is recorded by the faculty to check the achievement of POs and Cos.
- Mentors identify slow learners and provide remedial coaching to excel in their scores.

1. **Indirect method:**

- Feedback from different Stakeholders is valued by the institution.
- Alumni students' feedback acts an indirect method of assessment of the learning, knowledge and skills of the students.
- Passed out students are approached through social media platforms to keep note of their career prospects to measure the attainment of POs and COs.
- The academic achievement of the students was recorded and appreciated by the Institution.

Our institution supports all departments to enhance effective teaching methods through Internal Tests, assignments, Projects, Industrial Visits, Field study, Guest lectures, Workshops, Seminars, Conferences etc. as a part of the attainment of POs and Cos of all programmes. Result analysis of each subject is done every semester to take note of the performance of students. Internals and Externals Exam Result Analysis also act as a part of COs attainment evaluation.

The calculation of POs attainment is done through the progression of the students in higher studies, selection of students in campus placements, students who have cleared Competitive Exams, students who have got the opportunity to study/work abroad and students who have achieved good positions in society. The creative and interpersonal skills of the students are evaluated through formal assessments such as Class tests, seminars, workshops etc.

Apart from that our institution provides PG courses, Campus Selection Interviews, Placement training, Competitive Exam Guidance Lectures, Event management training, Organizational skill development and all means of guidance, courage and strength to face the outside world. The placement cell records prove the employability skills of the students which is proof of POs and COs attainment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 78.82

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1174	1081	1070	493	625

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1247	1082	1101	1081	1126

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.29

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 2.81

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	0.85	0.55	1.41

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Innovation Ecosystem

College has an Incubation centre that caters to the requirements of our student and teaching/non-teaching community. Our robust systems combined with a congenial academic environment provide the essential support to drive the entrepreneurial mindset. Undertaking of Various programmes and activities like: Microbiology Department created COVID-19: INDIA Interactive Map to get information about number of COVID-19 cases and Vaccination status of each state in India, at the fingertips of all citizens. Seminar was arranged on "Start up essentials", and "Competencies of entrepreneur"

Research Domain

Faculties are encouraged and motivated to pursue doctoral studies. Faculties are also encouraged to participate and present research papers in National and International Conferences, reputed journals so far, 52 research papers were published in UGC listed journals. 20 faculties were participated in various workshops/ Seminars and Faculty Development Programs.

We provide excellent infrastructural support through our library and research laboratories. Faculty members are also motivated to function as Research Guide and mentor research scholars under various fields of excellence. Final year graduate, post graduate students, under guidance of the respective project guides across streams are encouraged to undertake projects.

- Certificate Course on Research Methodology was arranged under MoU signed.
- The Research Promotion Cell organized a webinar on "Intellectual Property Rights: Recent Trends". Under MoU vocational courses like Diploma in Accounting and Finance, skill Oriented Course on ERP-Tally with GST, Financial Market Skill, Data Analysis were offered to various students by institution.
- Webinar on "Cyber Security from Ethical Hackers Perspective" by Department of Information Technology and Computer Science was conducted.
- One day Multidisciplinary International Conference was held.

Personality Development and Skill Enhancement Internship /Training Programs and Post training Placements of Students

- Department of Women Development Cell arranged workshop on makeup "Scope in Beauty" in collaboration with Lakme Academy India.
- Anudip foundation trained 25 students of T.Y. B. Sc (Information Technology and Computer Science) for 225 hours for Diploma in Web Programming with PHP along with post training placement guidance.
- To develop entrepreneur skills among students, workshop on Warli Painting on various objects was conducted.

Faculty and Non-Teaching

Microsoft, our training partner provided one day Faculty Development Program (FDP) on utilizing Microsoft Teams. Our faculties across various knowledge disciplines regularly participate in Orientation Programs, Faculty Development Programs, Short term Courses, Internship Programs, Seminars, Webinars, Workshops and various other training initiatives. Our faculty members also visit other academic institutions as Resource Persons and Key Note Speakers on diverse areas of excellence.

Financial Literacy Programs

In collaboration with the Commerce Forum the following initiatives were undertaken:

- Webinar on Investor awareness programme, "How to buy and Sell Shares in Stock exchanges".
- Webinar on "Consumerism and Financial Literacy" by Mr. T.R. Pandey from Consumer Guidance Society of India (CGSI).
- One Day National Level Webinar on "Finance and Career Planning in Post Covid 19" by Resource Person Mr. Himanshu Mayane.
- Webinar on "Unseen Women's Contribution Towards Business and Society." in collaboration with Women Development Cell by Ms. Rita Khatri.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 5

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	01	02	00

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.7

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	04	07	11	02

File Description	Document
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.05

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
01	01	00	00	00

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The institution organizes extension activities in the neighbourhood community where our institution serves the society through NSS, WDC, DLLE and various college departments. Activities recognizes development of holistic approach and awareness about the reality of the society in students. It results in overall personality development of a student. Students extended their role and services towards society and community by actively involving in following outreach programmes and activities in collaboration with Government Organisations, Non- Government Organization and Social Awareness Programmes

Mental Health and Recreation

- To work on the mental health post covid pandemic for the benefits of Staff and Students many mental recreation activities such as Yoga Sessions, Meditation sessions, Webinar on power of Peace, 20 days certificate programme on Raj Yoga Meditation by NSS unit of the institution.

Physical Health, Hygiene and Medication

- Vaccination Campaign for the larger benefit of the community in Association with KDMC.
- Pulse Polio Drive with KDMC.
- Free Health Check-up Camp and Consultation for the same by Commerce Department and Microbiology Department with Metropolis.
- Blood Donation Camps with J. J. Hospital Blood Bank unit and other local Blood banks.

Welfare Rights and Awareness Programmes

- Two Seminars on "women Empowerment and Gender Sensitization" & "Women Protection Laws and Rights for Women" by Women Development Cell.

Environment Friendly Initiative

- Tree Plantation Drive, to create awareness about the enhancing and preserving the environment in and around the college campus.
- Nirmalya Segregation at Ganesh ghat during Ganesh Visarjan with KDMC.
- Vriksha Dindi Rally at Birla College.
- Clean Campus Movement both inside the college premises and surrounding areas
- Plastic ban initiative in campus premises
- Encouraging lesser vehicle usage and promotion of manual cycles

Food Provision Initiative

- Annavitaran initiative during Covid-19 Pandemic by teaching and non-teaching staff

Social Responsibilities and Awareness Drives

- Educational, Health Related and Social responsibility towards Adopted area through celebration of Diwali, Raksha Bandhan, Dussehra Festivals.
- Corruption Awareness through Street Play.
- Blind faith Program with Maharashtra Andhashradha Nirmulan Samitti
- Workshop on Disaster Management with Mumbai University NSS Cell.
- Survey at Annabhau Sathe Nagar to know the Literacy Rate, Health Problem, Water Issues.
- Distribution of books in adopted area Annabhau Sathe Nagar and Perform the skit play on Social Media Awareness
- Library Set up in adopted village Ghotsai
- Distribution of Food Clothes to Adivasi People with Government school Savroli, Budruk

- Under Swatch Bharat Abhiyan - Street Play Competition at Saket College.
- Under HIV AIDS Awareness - Poster Making, Rangoli and Street Play Competition at R.T. Talreja

College.

- Inter collegiate fest for Street Play Competition: "Ekatva" at Valia College, "Antarang" at Kirti College, "Message to Society"at R. J. Thakur College. "

- Residential Camp at University of Mumbai under Ek Bharat Shrestha Bharat

- Participation in inter collegiate fest "UDAAN" Poster Making Competition at R. J. Thakur College and at Mumbai University DLLE Cell.
- Vyasanmukti Rally at Vyasan Mukti Sanstha.

- Rally on Peace on Gandhi Jayanti at Birla College.
- Bhajan Sandhya on Gandhi Jayanti for Message of Peace in collaboration with Mumbai university NSS Cell.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)	

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

NIL

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years*.

Response: 72

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	02	24	17	14

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1 *Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Response: 4

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college is situated on a prime location with an area of 2.26 acres of land, which ensures that the college is well-equipped to meet the needs of its students. The college building houses a variety of different rooms, each of which serves a unique purpose which are as follows:

- **Class Room:** The college has class rooms that are well-equipped and provide an ideal learning environment.
- **Conference hall:** For meetings, conference hall is equipped with modern amenities and audio-visual equipment.
- **Computer laboratory:** The computer laboratory is equipped with the latest technology and provides students with access to the internet. College has two computer laboratories viz, Computer Science Lab and IT Lab.
- **Science laboratory:** The science laboratory has the latest equipment and tools allowing students to gain hands on experience with experiments. College has Chemistry Lab, Botany Lab, Microbiology lab and Physics lab.
- **Library:** The library is stocked with books, magazines, and other resources to support student learning.
- **Reading Room:** College provides reading room which is a great place for students to relax study and learn.
- **Gymkhana and NSS room:** The gymkhana and NSS room provides students with the opportunity to participate in sports and extracurricular activities.
- **Play Ground:** College has one play ground which gives students the chance to play variety of different sports and the opportunity to engage in physical activity.
- **Girls common room:** College provides girls common room which is a safe place for female students to relax and connect.
- **Boys Washroom:** College provides separate boys wash room with all the necessary facilities for male students to use.
- **General Office:** The office is well equipped with ICT tools and WiFi to help staff with their daily clerical tasks. Computers, printers, photocopiers, scanners, and other ICT tools are available to staff, enabling them to carry out various administrative tasks in a timely manner.
- **The principal and vice-principal cabins:** This cabin is fully air-conditioned with all ICT tool and internet access required by Head of the Institution.
- **Staff Room:** The staff room houses all the college's staff members. Furthermore, it has access to reliable WiFi, allowing staff members to access the internet for their needs. Each staff has separate lockers.

- **Examination Room:** The Institute has fully air conditioned examination control room facilities like Computer with webcam (to download University question papers) CCTV, Photocopier Machine, printer. Exam room has access to WiFi.

Apart from above all, college also have the IQAC room which is responsible for quality assurance and academic accreditation. The audiovisual room is the hub of all multimedia activities for the college. The cultural room is where various cultural activities are held. The departmental cubicles provide a space for each department to carry out its own activities. The counseling cells provide a space for counseling sessions. All these facilities make the college an ideal place for learning and growing.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

Response: 7.87

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.46	1.6	6.99	30.5	11

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 *Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

Response:

Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: E-Granthalaya
- Nature of automation: Fully
- Version: 3.0 2007
- Year of Automation: 2014 – 2015

Various module of E-Granthalaya

1. Admin
2. Book acquisition
3. Cataloging
4. Circulation
5. Serials
6. Micro Documents
7. Budget
8. Search

e-Granthalaya is an incredibly intuitive and user friendly software designed and developed by the National Informatics Center. Our library department is currently utilizing this software to its full potential by taking advantage of the various functions that it offers. These functions include registering members, entering new books into the system, verifying the stock, issuing and returning books via the scanning of bar codes, and more. The user friendly interface makes it easy to navigate and utilize the various services that e-Granthalaya provides, making it an invaluable asset to our library department. Library patrons can benefit from this type of software by making the most of a library's collection and ultimately improving their experience.

The institution has subscription for the following e-resources.

1. e Journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-Books

College has subscription to N-list through which we have direct access to e-journals, e-book, and e-ShodhSindhu.

The Library at our institution is equipped with four computers, three of which are for administrative work and one for the Online Public Access Catalogue (OPAC). Along with this, we have one printer and two barcode scanners for making entries for daily issue/return of books.

There are a variety of resources available at the college library that provides students and staff with unlimited access to a vast amount of knowledge and information. One can develop and expand their understanding of topics by studying books, magazines, journals, handbooks. A collection of question papers for each stream is also available in the library for reference. All of these items are available to the college community for use, which promotes the development of knowledge and critical thinking skills. Library services provide students and staff with access to a wide range of information, and the ability to make effective use of it.

File Description	Document
Upload Additional information	**View Document**

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

IT facilities are an indispensable asset for the smooth functioning of any institution.

The importance of IT facilities is recognized by our college for which proper upgradation plans are made and executed in our campus. Our college frequently updates the IT infrastructure according to requirements to meet the demands of all the stakeholders with trained and experienced IT technical knowledge professionals for providing IT facilities.

The IT facilities are available in all sections of the College including the Library, College office, Principal's room, Exam rooms, Conference room and Computer labs. ICT enabled teaching methods are used by most of the faculty members. Students are given PowerPoint Presentations to make the learning process innovative which is much more comprehensive for the students.

The system service and maintenance are done periodically by the IT Technical Staff.

The network connections are monitored, back up is taken for all systems and the windows and anti-virus software are updated on a regular basis. Damaged or faulty electronic components are replaced immediately on periodical basis.

IT services are essential for ensuring that an organization operates at its maximum potential. The IT services utilized by the college includes:

- adme is a software created by INFICARE SOLUTIONS PVT. LTD. that streamlines the admission process. This software allows us to register students, cancel admissions, generate fee receipts, produce reports, send SMS messages to students, make ID cards, create TCs (Transfer Certificates), make NOCs(No Objection Certificates), issue Bonafide documents and enable online payments and online Exam form submissions.
- Sensy-Easypay, purchased from TaxPrint Company, is salary software used by the college to calculate the salary of the employees based on predetermined parameters. The software additionally provides tax details for individual employees.
- For accounting purpose college has purchased Tally software from Apex Ac soft Technologies Pvt. Ltd.

College has three projectors, one for the IT lab, one for the CS lab, and one for the conference hall.

Computer Labs have adequate number of desktops maintaining the demand of the students.

College has fifteen printers available to the various departments on campus.

CCTV cameras have been installed on every floor of the college, in addition to the principal's office, and in the computer lab.

CollegehasprocuredinternetservicesfromMultinet.PCsinthecomputerlabsareconnectedthrough LAN cables, while the rest of the departments are utilizing Wi-Fi connections.

The examination room is equipped with two PCs featuring Wi-Fi connectivity. There is a web cam installed on one computer for downloading University question papers, and the room is monitored by a mounted CCTV camera.

The College has purchased Raspberry Pi Kits.

During the Covid-19 pandemic period new online platforms were used for teaching, learning and administrative work like google meet, whatsapp, zoom, google classroom, telegram, etc. Students, Teachers and Administrative staff were given special training to handle the online mode of exam conduction.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 34.93

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 101

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 *Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

Response: 16.72

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
20.98	12.49	20.86	24.33	28.69

File Description	Document
Institutional data in the prescribed format	[View Document]
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document]

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 *Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

Response: 21.95

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
801	780	755	830	738

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2 *Following capacity development and skills enhancement activities are organised for improving students' capability*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 7.64

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
164	277	467	250	200

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 20.63

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
233	316	165	134	70

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1174	1081	1070	492	632

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2 *Percentage of students qualifying in state/national/ international level examinations during the last five years*

Response: 0.08

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 34

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	7	26

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	0	21	19	13

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The alumni association of the college is registered in the year 2019-20. The alumni of the college always extend their eager support to the students and teachers by playing an important role in the activities led by

the college. Their presence and guidance to the students is noteworthy. They participate in various activities like tree plantation, cleanliness drive, celebration of national days, rallies etc. Senior volunteers of N.S.S. make themselves available throughout a week -long N.S.S camp. The alumni guide and train the students in the street play competitions. Under their enthusiastic guidance, the students have won many awards at intercollegiate competitions. The notable alumni from various fields are invited as Guest Lecturers to guide the students and as a resource person for conducting activities. They help to enhance the employment skills of the students. Webinar was conducted on 18th October 2020 in which Faiz Moin,our alumni, gave practical insights about branding in the corporate world and the importance of survival of the companies. A career guidance session was carried out by our alumni member, Mr. Gaurav Phanse who is CEO of Alpha Human Analytics and Assessments, on 24th September 2019. He also guided the students in the seminar 'Gap Analysis on Corporate Expectations and Market Perceptions' on 5th March 2022 in a guest lecture. Our alumni, Ms. Bhavna Dhokle, conducted a guidance session on 18th October 2020 and shared her journey towards entrepreneurship as she has started her own manufacturing unit in Wagle Estate, Thane where she is involved in manufacturing kurtis. The college appreciates the presence and involvement of the alumni in its activities and their efforts to enhance the employability skills of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

OUR VISION STATEMENT:

To provide value-based higher education to our youth with the help of dedicated, qualified and experienced staff with the entire necessary state-of-art infrastructure

OUR MISSION STATEMENT: We are committed to provide Quality Education with a mission to strengthen the minds and expand intellect of our students and to empower them with additional skills so that they could accept and face the challenges of 21st century and also accept the social responsibilities.

"Education is only means to an end and not the end itself. The real education process must ultimately result in creating winners, achievers and socially responsible citizens ever ready for continual personal and social growth."

- The institution was established in the year of 2002.
- Under the leadership of the principal providing the quality education for the students in the city and nearby rural areas.
- The **Governing Council** of the institution ensures equal opportunity to all the   stakeholders, local bodies and students.
- **Principal**, being head of the institution, work has been distributed in various committees. Meetings are arranged with Vice Principal, office superintendent, head of department, coordinators and chairpersons of various committees   to discuss the academic plan, academic calendar, admission, examination, various programs and curriculum activities.
- In order to give the students a dynamic learning environment, Vice-Principal who directly answer to the Principal oversee academics and provide administrative support to Departments and numerous Statutory and Non-Statutory bodies. The Chairpersons of Committees are tasked with overseeing extracurricular, co-curricular, and extension activities while the Heads of Departments are responsible for academics along with the faculty of respective departments. The Principal and Vice-Principal share responsibility and the corresponding authority to make sure that tasks are accomplished thoroughly. The college consistently promotes a participatory decision-making process and operates under the administrative idea of decentralisation.
- Various committees like CDC, IQAC,Cultural,ICC,WDC,NSS,DLLE,Anti-ragging committee etc are made for the smooth functioning of academic and curriculum activities.
- **College Development Committee (CDC), Internal Quality Assurance cell (IQAC)** play important role in implementing the vision and mission. The development of students and their educational skills are a major concern.
- **Library** is maintained by the Librarian along with his team of Assistant Librarian and other support staff. Librarian also functions directly under the guidance of the Principal. Library affairs

are coordinated by the Library Committee headed by a senior faculty.

- The recruitment process is carried out according to the norms set by the University of Mumbai. The teaching and non-teaching staff have the benefits of GPF, Gratuity, Medi-claim, and other benefits as applicable.
- Through **WDC** and **ICC** effectual functioning of the college is committed to provide a safe conducive work and academic environment to students and employees. is extremely alert to matters pertaining to any kind of harassment and gender sensitivity.
- **NSS, DLLE** are playing very important role at developing the personality and character of the student through voluntary community service.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

The college management is very supportive every time to give equal opportunity to all the stakeholders including teachers and works together to achieve administrative and academic excellence. Principal has organised governing council, CDC and IQAC meetings and discuss the planning of educational activity, various programs, new appointments of teaching and non-teaching staff.

Institution is run on the basis of self-finance. The college is run following the rules and regulations of Government of Maharashtra and Mumbai University.

For financial requirement and for sanction of funds, high preference is given to the recommendations forwarded to management by the Principal.

Every year we utilise the funds to oorganize annnual functions,sports events, guest lectures etc. in the college.

Funds is also utilised for charity work or donatation to Charitable trust

The faculty and the students coordinate all activities of the college throughout the academic year. This boosts sense of responsibility, engagement levels, commitment to work Apart from this, entities like Placement Cell, NSS, DLLE also plan and carry out various programmes for the benefit of students.

The Principal interacts with students, staff, parents, guardians, alumni takes place at different occasions such as admissions, college events, award functions, campus placement, seminar, committee meetings etc.

There is constant dialogue between Principal and management regarding college related issues. Leadership is always encouraged by the management to interact with various stakeholders.

Research and publication is encouraged. Student feedback is maintained to consider the scope of improvement.

Student's feedback on faculty and institutional facility are also considered in designing plan of action for future endeavours.

Institution implements e-governance in its operations

- **Administration:** The administrative work of the institution is fully computerised. Internet, Wi-Fi facility, CCTV surveillance, messaging system for stakeholders and students are utilised.

- **Finance and Accounts:** The account section of our institutions is fully computerised with internet, Wi-Fi facility, air condition. The account and finance Department maintains salary, PF, gratuity, health insurance for teaching and non-teaching staff, group insurance of the students and other financial activities.

- **Students Admission and Support:** The institution is recognised by University of Mumbai. Admission is conducted under the guidance of University of Mumbai. The management of the institution provides the instalment facility in payment of the fees to the needy students. The concession in tuition fees is given to all economically backward students. Students take their admission online through the college website. Importantly, the institution provides admission without any donation.

- **Examination:** The institution is recognised under University of Mumbai. All examinations are conducted adhering to the guidelines of University of Mumbai. It has adopted the 100 marks pattern in traditional programs and 75:25 pattern is adopted in Self finance programs at graduation level. PG level 60:40 pattern is adopted which is a semester pattern.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2 *Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support

4.Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution provides and supportive, secure and friendly environment for the teaching and non-teaching staff.

Following welfare measures are provided for the staffs.

Financial Assistance

·   PF contribution for faculty and staff members is provided.

·   Gratuity as per eligibility for teaching and non-teaching staff is provided from 2019-20 .

·   Cooperative credit society is being formed and provides loan to the staff.

·   Advance Salary facility is provide for needy staff.

Medical

·   Maternity leave, paternity leave, adoption leave as per norms is provided.

·   Medical Leaves is provided.

·   Health insurance for teaching and non-teaching staff is provided.

Education

25-07-2023 10:56:52

· 50% Fee concession in total fees for wards of teaching and Non-teaching staff is provided.

Avenues for career development

· Financial Support is provided for workshops, Seminar, Conferences, FDP etc for the staff.

· Duty leaves are provided to attend seminar/conferences/workshops/FDP for the staff.

Other Benefits

· There are earmarked cabins and assigned space for specific duties.

· Special cubicle is available for teachers in Library reading room

· Free Wi-Fi facility is avalable for the staff.

· Felicitation of staff on Annual Day by presenting memento.

· Canteen facility is available for the staff and students in the college premises

. Free parking facility is available for staff and students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 13.5

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	8	8	11

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3 *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

Response: 10

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	11	2	0	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits

regularly (internal and external)

Response:

The institution is a completely unaided and therefore resources are mobilized internally. The CDC and governing council of the college takes decisions as per the need regarding the allocation of funds and various activities. The same is audited at the end of financial year. Apart from the traditional UG and PG programs under the faculty of Arts, Science and Commerce. The college also runs self financing courses like BBI, BAF,BMS ,CS ,IT ,MA (History and Economic) MSC(IT), M.com and other skill based programs. Tuition fees and other fees from students pursuing such unaided programs are major source of revenue.

An annual budget is prepared and presented for approval in the College Development Committee meeting and utilisation of funds is ensured. The treasurer of the college governing council monitors the utilization of funds. Major decision regarding changes and additions to infrastructure are taken in the college Governing Council meeting, Funds are collected through following different mechanism.

? Academic and development fees collected from students are major sources of funds for the institution.

? Additional funding requirements are met through funding support from the college management.

? Fees collected for short term courses offered by the college are also a source.

? The college acts as a host, handing campus to conduct various examinations for external educational institution.

? Funds are also received from University of Mumbai for implementing extension activities under NSS.

The college has a well established system for both internal and external audit.

Internal audit -

Internal audit is conducted on concurrent basis by the auditor the auditor is responsible for day to day checking of all financial policies. Spending limits are pre-defined.

? Receipts and payments are strictly audited regularly.

? Bank deposits and withdrawals are monitored internally.

? Cash payment vouchers are meticulously examined.

External Audit

The external auditor is appointed by the college governing council in the annual general meeting. Audit related queries and doubts are sorted at the level of cashier,internal auditor and the Principal and then submitted to the management for approval.

The process is as follows:-

? Audit is done by classifying the expenditure as Revenue expenditure & Capital expenditure

? Bills and vouchers are checked.

? Reconciliation of scholarships and receivables from government department is done by the accounts department.

? The draft audit report is discussed by the auditor with Chairman, General Secretary and treasurer before finalization.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of the college has institutionalized multiple quality moves and strategies for refinement and up-gradation of the college at several levels.

- Under IQAC, one day multidisciplinary international conference organised on 20th April 2019.
- Digital payment facilities also provided to students specially initiated due to covid 19 protocol during lockdown.
- IQAC in the year 2020-2021, gives facilities to students to accessold question papers and Reference books through QR code.
- Under IQAC, the management, staff and students are organized free food distribution scheme for the needy people residing near by the college area.
- IQAC organised Microsoft Team provided online training to faculty members on how to conduct online practical, lecturers and exams for smooth conduction.
- Conducted a meeting of Parent Teacher association to discuss the joint responsibility of the parent and teacher in the development of the students.
- Orientation Medical Health Insurance Policy for staff started in the year 2018-2019.
- Faculties are encouraged to participate and presented research papers in ISBN Journals
- Students of IT/CS, BMS, BAF, BBI, TYBA, MA,MSc. (IT)are also involved in research and required to submit research projects at TY level as the curriculum also provide this opportunity to the students.
- Seminar on the topic of " Women empowerment and Gender Sensitization" on the occasion of international women's day, WDC organized a seminar "on 8th March 2022, at 11:00 a.m. where

Ms. Rupali Atmaram lande Daunde, Assistant Sub Inspector enlightened our students and spread the Awareness about women rights and obligation., more than 50 students participated for the same. Feedback from staff and students would be collected, analysed and recommended to management.

- Online awareness sessionwas organised on"B. Ed-CET -GLCT guidance" in association with SUB's Saraswati college of Education & Research, speaker: Ms. Yadava Subha. 12th April, 2022 -10.00 a.m.
- Seminar on the topic of "Women Protection Laws and rights of Women" was conducted on 31st march 2022 .
- Conducted development programs for Staff and Students, Motivation programme of Life skill programme for the final year students MOU signed Introduced new certificate programmes etc.
- Free Covaxin drive in association with KDMC arranged for teachers, non- teaching staff, students and non-college students residing nearby places have taken vaccine from college.

Introduction of New Courses:

- B. Com (Accounting and Finance) and B. Com (Banking and Insurance) are two courses introduced in the year 2019-2020.

Additional Division

- Additional Division of B. A, B. Com (Accounting and Finance), M.com (Advance Accountancy) and M.Sc. (Information Technology) in the year 2020-2021.

Capacity Building of Faculty:

- Faculty members have undertaken Minor research projects funded by University of Mumbai.
- Faculty members registered for PhD and invited as a resource person in various colleges.
- Faculty members completed PhD in various departments.

Professional excellence:

- In addition to equipping students with soft skills, the College also works towards building professional skills among students. Various training sessions and workshops, internship and certificate course are organized to strengthen the portfolio of the students.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**

5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. *Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

Response:

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

The college has Women Development Cell-formed with an objective of sensitizing college students. Anti-sexual harassment committee. Internal complaint committee, grievance redressal cell is present. Separate complaint box is placed near principal cabin to address the issue of gender equity.

Various Programmes were organised in the college are mentioned below:

- Programmes were conducted on menstrual hygiene on 20th july 2018, to create an awareness about the menses and related issue.
- Seminar was conducted on legal awareness on Human Rights by Advocate by Mr. Girish Lassi. As on 29-01-2020.
- Seminar on womens contribution towards business and society on 8th march,2021 by Dr Rita Khatri.
- Seminar was orgainsed on "Women empowerment and Gender Sensitization" On the occasion of international women's day, where Sub- Inspector Ms. Rupali Atmaram Alande Daunde,on 8th March 2022, spread the Awareness about women rights and obligation.
- Seminar on the topic of "Women Protection Laws and rights of Women" was conducted on 31st march 2022 where Advocate Snehal Nikale was guest speaker, introduced awareness about women rights and obligation. and how laws and rules help women to fight for rights.
- Online awareness session on "B.Ed-CET -GLCT guidance" in association with SUB's Saraswati college of Education & Research , Dombivli for creating awareness among participants about the B.Ed CET entrance exam . Speaker of the day was Ms. Yadava Subha Packian as on 12th April, 2022
- WDC organized an awareness session on "Scope in Beauty" in association with Lakme Academy, Kalyan. On 7th May, 2022 With aim to groom the personality of the students so that they can stand confidently in society.
- On the occasion of international women's day, WDC organized a seminar on "Unseen Womens's contribution towards business and society" on 8th March, 2021, where Dr. Rita Khatri, Associate Professor , H.R.College, enlightened our students and shared her knowledge and motivated all.
- The College has NSS unit has number of girls who work in co-ordination with male volunteers for social cause. The participation of girls in 7 days residential camp paves satisfactory result for gender equity.
- As a part of annual sports the college organizes Kabbadi, Cricket, chess, carrom, kho-kho and many more tournaments and team events for girls. The outstanding girls are felicitated.

- The institution takes proper care to provide equal opportunities to both male as well as female professionals to be a part of the institution at the teaching as well as non-teaching level. More than 70% of the staff working in the institution are female employees, which is a matter of pride for us.

In this way college offers equal opportunities to all irrespective of the gender.

File Description	Document
Provide Link for Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- The college maintains tolerance and harmony towards gender, cultural, linguistic and socio-economic diversities. Participation of persons from diverse backgrounds in the academic, administrative and other activities show that there is inclusive environment in the institution. Students of all categories are given admission in the college as per the reservation policy of the Government of Maharashtra.
- By assigning a mentor to student, the college additionally encourages and supports students from diverse language backgrounds. The diversity of students is taken into consideration when planning any college celebrations.
- Additionally, our admissions strategy emphasizes giving precedence to students from rural areas.
- Depending on the circumstance, the college may offer fee reductions to students from economically weaker classes. Our team handles any internal problems involving students or student organisations delicately.
- Yoga day 21 June. yoga session on the occasion of international yoga day in association with shanti parakash yoga Kendra was conducted.
- Online 20 days Certificate Rajyoga meditation program in association with "Brahma Kumaris Ishwarya Wishav Vidyalaya Centre, Kalyan".Resource Person: B.K. MS. Nagrani and their associates , an executive member of the Spiritual Application and Research Centre (Sparc) Wing of Rajyoga Education & Research Foundation.
- The national festivals of Republic Day and Independence day are celebrated wherein students present cultural shows on Mera Bharat Mahan. During Gandhi Jayanti week celebration the following activities were conducted

- Cleaning the Campus Cleanliness drives in the surrounding residential complex. These activities have a positive impact on society, cultural and communal thoughts. The posters of environmental awareness, social harmony unity and values are displayed on the college campus.

- "Online meditation session " under Government of India- Fit India Movement in association with Inner awakening center.
- The posters of environmental awareness, social harmony unity and values are displayed on the college campus .

The NSS unit of the college take part in celebration on the occasion of different days where activities like blood donation, tree plantation, save electricity , save water. are conducted to create awareness regarding duties of responsible citizens.

- The College celebrates the following days every year :

Independence Day, Raksha Bandhan Day, Nirmalya programme, **Gandhi Jayanti, Republic Day, Parentine Day.etc**

The NSS unit of the college takes active part in celebration and on these occasions the Group dance on Patriotic Songs, Speeches on freedom fighters and communal harmony are given by the students.

- Constitution day is celebrated on 26th November every year, and all students and Faculty members jointly take oath and preface of the Constitution of India.
- Based on culture, value and belief various projects were given to students as per the curriculum on topics like changing value and lifestyle, crime and suicide among youths, it is given to inculcate the culture value.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. **Best Practices**

BEST PRACTICE: 01

Title of the Practice: Moral and Academic development of students.

Objectives:

- Encouraging social responsibility through a variety of ethically sound social endeavors that benefit society

- Allow students to develop strong internal values and confidence.
- Make students to lead a purposeful life by providing intellectual and moral values for becoming a responsible citizen.
- To enhance the learning skill of the students.
- To enhance creativity in students through practical experience.
- To transform and empower students who come from diverse backgrounds ranging from underprivileged sections to affluent ones.
- To create citizenship in order to provide services to the community
- To strengthen the student's ability to integrate and apply their knowledge and skills in learning.

Context

Moral principles point students in the direction of the best course for living. It make it easier to distinguish between right and wrong. The principles include things like respecting and loving other people, as well as morality and honesty

It is important to s taking responsibility to behave ethically and with sensitivity toward social, cultural, civic, and environmental issues.

The Practice:

Sports and cultural activities are held to promote the cultural growth of students as a whole.

Students are emphasized the importance of ethical and moral principles as the cornerstone.

The students receive high-quality instruction through a variety of learning opportunities, including ICT-enabled learning, seminars, workshops, study tours, field trips, and academic projects.

For slow learners, remedial classes are held in addition to the regular study sessions.

By enhancing their employability skills, our college helps students get ready to move toward their career goal.

Through a variety of extracurricular activities, the students are exposed to the concept of helping others in real life.

Organizing blood donation camps. · Conducting awareness rallies on voter's day. · Organ Donation Awareness Program. · Road Safety Awareness.

· PAN card camp. · Drug awareness. · Polio awareness.

· AIDS Awareness program· Swatch Bharat Mission program, Awareness on reduction of use of plastic· Distribution of food to the needy people during the pandemic period.

· Planting Tree Saplings

Evidence of Success:-

- Students who participate in sports activities can develop a well-rounded personality that includes physical fitness, mental acuity, emotional balance, and social adjustment.

· Adopted villages have taken up Swatch Bharat mission seriously.

Problems Encountered

- The ability to conduct various development programs is severely constrained by time.

· Creating awareness among rural people was a great challenge.

· The fund for conducting NSS programs is not getting in right time.

Best Practice 2

1. **Title: Promoting Environmental sustainability for future care**
2. **Objectives of the practice:**
   - Expansion of Green Belt Development
   - Conservation of Energy sources
   - Enhancement of renewable energy sources (Solar power plant) in the campus
   - Reduction of amount of solid waste

3. The Context

As a person living on Earth and for an active stake in the environment, we have taken initiative for making our college campus green. Even more so every individual, institution, and nation need to make contribution towards betterment of our environment and preservation of natural resources.An educational institution,where thousands of young students from different background can put an effort to bring a thoughts and make an initiatives for the sustainable society.

4. Practice

Laxman Devram Sonawane College, has initiated some measures towards environmental issues and we participate in the activity within the campus for the taking care of environment and surrounding.The idea behind this practice is to create an awareness for managing waste,using renewable energy resource like solar energy, reducing plastic and paper use, saving electricity and evolving greenery across the Campus.

The University endeavors to implement relevant provisions of the Ministry of Environment and Forests Act 1986 and Waste Management as notified from time to time to ensure that waste management to sustain environment.So,by keeping this as a view the institute encourage students and teaching staff to do same and contribute to a green future. The institutes initiated the '3R (Reduce, Reuse and Recycle)' waste management practice. The energy conservation has been performed by various practices such as contracting electricity power, taking advantage of natural lighting in the classrooms and work places. The students and staffs are instructed to turn off lighting in unoccupied spaces, whether in meeting rooms or in vacant offices or in offices outside working hours and unused electronic equipment, avoiding the 'standby' mode. Some important features are as follows:

- The campus has been flourished with varieties of plants and many plants species are preserved in the botanical gardens.
- Solar energy has been utilized optimally, Solar Power Generation Panels has been installed and for the purpose of saving electricity LED bulbs are installed.
- Posters are displayed and activities are conducted in the campus for encouraging various ideas based on environmental issues.
- For safety and security,the institutes have constructed fire extinguishers,CCTV system and Protected water supply (RO drinking water machines) in campus.

Evidence of Success:

- This best practice has proven to be successful through the following activities:
    - For the enrichment of greenery tree plantation with various species of flora has been planted and recovered in the campus.
    - Electrical power consumption is met through the use of Solar Energy.
    - Signboards/display board modes are used in the campus and surrounding areas for the making plastic free environment.
    - Green audit and Energy audit of the campus are conducted on regular basis.
    - Waste management system is sustained by constructing composting pit.

With the view of above evidences, it has been seen that institute has taken proper care and created awareness for the environmental sustainability.

Problem Encountered and Resource Required :-

While carrying out this practice, following problems are encountered by the institute.

- It is required to determine long term assurance for Green Campus initiatives.
- Green Campus initiative is rather expensive practice. It needs an expert advice and investment of resources.
- There is a need of making an awareness among the students and community towards environmental issues.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The institute focus keenly on the holistic development of students and provides them with every opportuty and resource to faciliatate their overall development.

The institution is dedicated to meet the expectations of all the students who enrolled themselves to pursue their graduation by delivering inclusive innovative quality education.Cultural activities hold a special place along with the academics. Students participate in NSS, different competitions, gathering activities to showcase their talent. The Staff is enthusiastic and supports the students to mould themselves as responsible competent citizen.

The college orgainzes women empowerment program to help womens to overcome the struggles in life.

The Services the Institution renders to the neighbourhood makes it distinct from other institutions in the city. During the pandemic when majority of the institutions were scaling down our college management extended a support to our staff members and kept them highly motivated by not scaling down the salary even though the fees was not completed by the students. This motivation helped the staff members to work and cope up with the changed teaching learning process and also upgrading themselves in this testing time.

College Management and Staff members actively participated in Anna Vatap Yoyna by distributing monthly ration to 30 families of approximately 1000 Rs per family and also the distribution of food packets in adopted village and under-privileged areas.

Institute does not only extend support for the welfare and well-being of faculty members but they have supported the families of staff members by offering a job and making them financialiy independent. Recenty colllege has supported by providing jobs to spouse of those faculty who have lost their lives uncertaintly.. This is not the first time earlier also such generosity has been witnessed by the management.

As part of development and societal responsibility and also through its village Adoption Programme, the college has contributed significantly to the enrichment of the local communities by distributing mask, food packets.

During the testing time of pandemic some students were facing financial constraints and were planning to leave the education or take a break for few years where the staff took an active participation and spoke to individual students offered them counselling and even concessions were given to them in fees so that they can continue with their education. Some admissions were taken with a minimum fees of 1000 Rs and the child was motivated to continue his/her education.

- Our college follows no donation policy our management has taken all the necessary steps to fulfil the needs of the educational institute to provide quality education.
- College has ventilated classroom, audio visual room , well-acquainted library, playground, green campus.
- College has clean eco friendly green campus ideal for teaching learning process
- As many of our students come from unprivileged rural community with digital illiteracy we have adopted measures to raise the level of digital competency among them.

- Online Feedback is collected from Students, parents, Alumni and employers on Curriculum, Infrastructure and support facilities. Transparency is maintained.
- The college has made arrangement to segregate wet and dry waste the college has made arrangements to dispose waste every week with the municipal corporation of kalyan students are encouraged to come on bicycles and not on petrol driving vehicle many plantations have been done in the college to increase the greenery and oxygen supply naturally and NGO bari Foundation presented are college with the green award.
- Institution has developed mentorship of each class room and divided the students in various groups and teachers take the mentorship of the group. Weekly, monthly and whenever necessary when the issues arise. The principal arrange meeting with the college governing council faculty of teaching and non-teaching and students to discuss and resolves the issues.
- Our college's NSS Unit started celebrating PARENTINE DAY on 14th February for giving the message to their parents as their first love. Parents frame their position under the guise of "Unconditional Love" for their child. It is also important for a child when he grow up, he also expresses his love for their parents. That creates a good connection between a child and parent which increases family bonding and creates a sense of attachment.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

In spite of being an unaided institution the college does not take donation but it gives concession in fees to the students belonging to weaker section. The college also provides installment schemes to the students for paying fees. Though the College enjoys Linguistic Minority status, admissions are open for all sections of the society with all facilities.

The college works for the all round development of the students and hence organizes various programs, certificate courses, guest lectures, intercollegiate events, extension activities, etc. The students can also take the benefit of remedial coaching conducted by our faculties. The staff is not eligible for major research projects as ours is an unaided institution but they do apply for Minor research projects and many of our faculty members have taken benefit of it. Keeping with the times the college has started many professional courses in addition to the traditional courses. The college has signed various MOUs with different organizations for giving internships to our students and making them ready to face the competitive world.

The Management provides health insurance to all faculty members , gives advance salary whenever needed and reimburses expenses incurred for attending meetings related to academic work. The alumni association is active and they organize various programs for the students where they train our current students on how to prepare CV and crack interviews.

Concluding Remarks :

The College has come a long way in a short span of 20 years, we had started with 84 students in two programs BA & Bcom and now we have 3529 students on roll getting quality value based education in 14 programs. There is transparency in the Teaching, Learning and Evaluation process. The institution has a transparent admission process and the students are admitted on the basis of University of Mumbai guidelines.

After 2015, all the more efforts were put in after being accredited by NAAC to improve in all areas. The upward climb can be measured by the data in this SSR. Research culture is promoted and the proof is that in the last five years 10 PhDs were awarded to our faculty and 9 Minor research projects were sanctioned by the University of Mumbai. 52 research papers were published in UGC listed journals.

The IQAC has helped in attaining the goals for student development with more clarity. After covid, online teaching and use of ICT became a regular feature in academics. In order to maximize the benefit provided by the Government to the reserved category and students belonging to minority and weaker section, separate department has been established and 801 students were sanctioned Rs. 25,07,798 by the Government.

The importance given to environment, conservation and protection is visible by the greenery, rain harvesting system, compost pit in our campus.

Compared to the neighboring established colleges, where admissions are given to students with high percentages; our college gives admission to all and percentage is not a criteria for admission. Inspite of the input being of very low percentage, the result at graduation level is excellent. The credit goes to the young, vibrant and dedicated faculty.

Taking into account the various initiatives taken to reach out for quality higher education it would be another feather in our cap if our college is reaccredited in its second cycle with the higher grade.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :18 Remark : Input edited as per clarification response by HEI
1.2.2	*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years* 1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
90	25	321	253	80 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
156	25	321	283	80	 Remark : Input edited as per clarification response received by HEI
3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
04	04	07	35	02 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
04	04	07	11	02	

	Remark : Input edited excluding duplicate entries
3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification : Answer After DVV Verification :4 Remark : Input edited as per ecopies of MOU
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)* 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>113.30</td><td>74.80</td><td>129.31</td><td>118.55</td><td>162.51</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>20.98</td><td>12.49</td><td>20.86</td><td>24.33</td><td>28.69</td></tr></table> Remark : Input edited considering Only maintenance of infrastructure (physical facilities and academic support facilities)
5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>211</td><td>275</td><td>122</td><td>84</td><td>247</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>233</td><td>316</td><td>165</td><td>134</td><td>70</td></tr></table> 5.2.1.2. **Number of outgoing students year wise during the last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr></table>

| 1174 | 1081 | 1070 | 492 | 632 |

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1174	1081	1070	492	632

Remark : Input edited as per supporting documents

| 5.2.2 | *Percentage of students qualifying in state/national/ international level examinations during the last five years* |

5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	0	0

Remark : Input edited as per supporting documents

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3529	3557	3583	3608	3508

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3528	3557	3583	3608	3508

| 2.1 | **Expenditure excluding salary component year wise during the last five years (INR in lakhs)** |

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

| 113.76 | 76.42 | 136.30 | 149.04 | 173.56 |

Answer After DVV Verification:

| 2021-22 | 2020-21 | 2019-20 | 2018-19 | 2017-18 |
| 113.76 | 76.42 | 129.31 | 149.04 | 173.56 |