



The Kalyan Wholesale Merchants' Education Society's,

LAXMAN DEVRAM SONAWANE COLLEGE OF ARTS & COMMERCE, KALYAN [W]

[Permanently Affiliated to University of Mumbai]

Accredited by NAAC - Grade 'B'

ISO 9001 : 2015

6.5.2 Proceedings of meetings of IQAC, Feedback analysis and action taken

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date- 11/6/2021

NOTICE

All the members of IQAC are requested to attend the online meeting on Monday, **14th June, 2021 at 10.30 am** to discuss the following points.

AGENDA

1. To read & confirm the minutes of previous meeting.
2. To discuss about purchase of Books and Journals required by all departments.
3. To discuss regarding conduct of online lectures.
4. Result analysis of April-May 2020 and discussion on result improvement initiatives to be taken.
5. To discuss about purchase of additional Broad Band connection.
6. To discuss about publicity of college through Banners.
7. To discuss about the appointment of additional faculty for SFC.
8. To discuss about purchase of routers for all floors.
9. To discuss regarding preparation of AQAR 2020-21.
10. Any other matter with the permission of chair.

You are requested to make it convenient to attend the same.

Thanking You,

With Regards,

Yours Sincerely,

Principal
PRINCIPAL
L.D. SONAWANE COLLEGE
KALYAN (W)



LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date:14-6-2021

MINUTES

The IQAC online meeting was conducted on 14th June, 2021 at 10.30 am. Principal Ms. Annie Antony chaired the meeting and following members were present and decisions taken.

Name of the Member	Designation
Ms. Annie Antony	(Principal & Chairperson)
Dr. Kesar Lalchandani	(Co-Ordinator)
Dr. Damodhar Morey	(Vice-Principal)
Dr. Anupriya Khobragade	(Senior Teacher)
Dr. Yogita Sanas	(Senior Teacher)
Ms. Sabina Ansari	(Senior Teacher)
Mr. Umashankar Tripathi	(Social Worker)
Mr. Sunil Kukreja	(Social Worker)
Dr. Vijaynarayan R. Pandit	(Management Representative)
Mr. Rahul Dhomse	(Administrative Representative)
Mr. Shaikh Shahkukh	(Student Representative)

1. All the heads of department were asked to submit the requirements of text books and journals and they were asked to provide E material to students.
2. It was decided to start online lectures from 2nd week June for second and third year students and every department was asked to conduct orientation programmes for first year classes as soon as FY classes commence.
3. Result for Academic year 2020-21 was analysed and teachers were asked to take necessary initiatives for improving results.
4. It was decided to purchase additional broad band to avail continuous internet connection in college
5. It was decided to put banners giving details about courses run in the college in Kalyan and nearby areas.
6. It was decided to appoint faculty on a Clock Hour Basis (CHB) as per the requirement for SFC
7. It was decided to purchase 4 wifi routers for all the floors to avail 24 x 7 wifi facilities.
8. It was decided that all criteria heads will work on the AQAR 2020-21 and submit it as early as possible.
9. Meeting Ended with Vote of thanks by IQAC Coordinator Dr. Kesar Lalchandani.




PRINCIPAL
L. D. SONAWANE COLLEGE

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date:22/10/2021

NOTICE

All the members of IQAC are requested to attend the online meeting on Monday,25th October 2021 at 10.30 am to discuss the following points.

AGENDA

- 1) To read & confirm the minutes of previous meeting.
- 2) To sanitize and make necessary arrangement as per Government Protocol to start offline lectures after COVID.
- 3) To discuss about conduct about lectures and practical in hybrid mode for the benefit as students.
- 4) To discuss and encourage all non Ph.D teachers to register for Ph.D
- 5) To discuss about the best practices for academic year 2021-22.
- 6) To discuss regarding Covid Vaccination.
- 7) To discuss regarding preparation of AQAR 2020-21.
- 8) Any other matter with the permission of chair.

You are requested to make it convenient to attend the same.

Thanking You,

With Regards,

Yours Sincerely,

Principal
L.D. SONAWANE COLLEGE
KALYAN (W)



LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date:25-10-2021

Minutes

The IQAR online meeting was conducted on 25th October 2021 at 10.30 am Principal Ms. Annie Antony chaired the meeting.

Name of the Member	Designation
Ms. Annie Antony	(Principal & Chairperson)
Dr. Kesar Lalchandani	(Co-Ordinator)
Dr. Damodhar Morey	(Vice-Principal)
Dr. Anupriya Khobragade	(Senior Teacher)
Dr. Yogita Sanas	(Senior Teacher)
Ms. Sabina Ansari	(Senior Teacher)
Mr. Umashankar Tripathi	(Social Worker)
Mr. Sunil Kukreja	(Social Worker)
Dr. Vijaynarayan R. Pandit	(Management Representative)
Mr. Rahul Dhomse	(Administrative Representative)
Mr. Shaikh Shahkukh	(Student Representative)

1. It was decided to sanitize the whole college premises as per Government Protocol for commencing offline lectures.
2. It was decided to conduct lectures and practicals in hybrid mode. Those students who were out of station were given permission to attend lectures online.
3. It was decided to organize workshops on Research Methodology and providing information regarding Institutions giving grant for research work.
4. It was decided to work on promoting environmental care and job oriented program as a best practice for academic year 2021-22.
5. It was decided to make necessary arrangements in association with KDMC for organizing "Vaccination Drive" for students.
6. It was decided that all criteria heads will work on the AQAR 2020-21 and submit it as early as possible.
7. Meeting Ended with Vote of thanks by IQAC Coordinator Dr. Kesar Lalchandani.




PRINCIPAL
L.D. SONAWANE COLLEGE
KALYAN (W)

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date:10/03/2022

NOTICE

All the members of IQAC are requested to attend the meeting on Saturday,12th March 2022 at 10.30 am in Principal Cabin to discuss the following points.

AGENDA

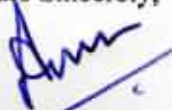
- 1) To read & confirm the minutes of previous meeting.
- 2) To discuss about the academic plan of 2022-23.
- 3) To decide regarding the dates for submission of all departments reports to IQAC.
- 4) To discuss and analyse First Semester result for all classes.
- 5) To discuss regarding final submission of AQAR 2020-21.
- 6) To organize programs related to Women Entrepreneurship, Gender sensitization, IPR for staff & students.
- 7) Any other matter with the permission of chair.

You are requested to make it convenient to attend the same.

Thanking You,

With Regards,

Yours Sincerely,



PRINCIPAL
L.D. SONAWANE COLLEGE
KALYAN (W)



LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date:12/3/2022

Minutes

The IQAR meeting was conducted on 12th March 2022 at 10.30 am in Principal's cabin Ms. Annie Antony chaired the meeting.

Name of the Member	Designation
Ms. Annie Antony	(Principal & Chairperson)
Dr. Kesar Lalchandani	(Co-Ordinator)
Dr. Damodhar Morey	(Vice-Principal)
Dr. Anupriya Khobragade	(Senior Teacher)
Dr. Yogita Sanas	(Senior Teacher)
Ms. Sabina Ansari	(Senior Teacher)
Mr. Umashankar Tripathi	(Social Worker)
Mr. Sunil Kukreja	(Social Worker)
Dr. Vijaynarayan R. Pandit	(Management Representative)
Mr. Rahul Dhomse	(Administrative Representative)
Mr. Shaikh Shahkukh	(Student Representative)

1. All departmental heads were asked to submit their plan & requirement list for the Academic year 2022-23.
2. All the heads were asked to submit their annual departmental & activity reports to IQAC before 31st March 2022.
3. After discussing first Semester results, it was decided to conduct remedial lectures for weak students before commencement of term next examination.
4. AQAR 2020-21 was finalized and it was decided to upload it next week after making few changes suggested by Principal.
5. It was decided to organize programs related to Entrepreneurship & Gender sensitization for staff and students.
6. Meeting Ended with Vote of thanks by IQAC Coordinator Dr. Kesar Lalchandani.




PRINCIPAL
L. D. SONAWANE COLLEGE

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

2021-2022

Analysis of students' feedback

Data was gathered, and input was intended to verify the evaluation of each student's experience with the college on an individual basis. The students were asked for feedback using a Google form, and the link was provided in WhatsApp group. The feedback was generated regarding the teaching and learning experiences the students are receiving from college subjects taught by the concerned teacher in every class, and 45.6% of the students in the commerce class responded to the questionnaire. 53.2% of the pupils expressed satisfaction coverage of the topic by using examples from day to day life . 93.6% of students approved of finishing the syllabus. Students' questions were answered, and staff handled the time.

Taking action report

It was suggested that teachers use real-world examples to help students comprehend the material better and incorporate ICT tools into their normal lectures; those who did not use the tools were just those teachers. New teachers are expected to plan their lectures in advance, guarantee on-time completion, and cover the entire syllabus. Students have always used the available computer lab to study and complete the assigned tasks.

Analysis of alumni feedback

52.5% of the data gathered and feedback obtained revealed that they do not belong to the alumni organization, while 47.5% of the students do. In terms of the teaching and learning process, 94.9% assessed it as being good for the learning experience. The comments were generated via WhatsApp group, and the group's admin delivered the link to the students for their review via a Google form. 11.9 % of the students felt that the infrastructure and lab facilities offered to them were satisfactory. 84.7 % of students believed that the college had a



Annie
PRINCIPAL
L. D. SONAWANE COLLEGE OF
Arts, Commerce & Science, Kalyan (W)

pleasant environment. 96.6 % of teachers conduct lectures and practical's on a regular basis. Staff members-controlled time and addressed students' questions.

Taking action report

It was proposed that teachers incorporate the students who are not members of the alumni organization. Teachers were instructed to provide advice and support for the pupils because of the dissatisfaction with the admission procedure, support of non-teaching staff 6.8 % of the Alumni was dissatisfied with it. New teachers are expected to plan their lectures in advance, finish them on time, and cover the entire syllabus.

Analysis of teachers' comments

The working atmosphere at the college was rated as favorable by more than 96.5% of the faculty. Teachers were 93.1% likely to agree that the college's facilities were well-managed, well-framed, and constructed, not out-of-date or unusable. When asked if they would be willing to wait for additional work from the college, 96.6 % of teachers responded they would. 93.1% teachers are of the view that their heads are encouraged to do their best in everything they want for the betterment of college and students . 96.5 % of the instructors concurred that management always supported the personnel and matters relating to them.

Taking action report

Teachers must abide by the guidelines established by the university and college because the college is associated with the University of Mumbai. The management has promised that they will work on the demand of Infrastructure and other requirements when more students enrollment, further infrastructure will be evaluated and changes will be made as soon as possible. The teachers express their concerns about the development and make suggestions about the first prerequisites.



Annie
PRINCIPAL
L. D. SONAWANE COLLEGE OF
Arts, Commerce & Science, Kalyan (W)

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

ACTION TAKEN REPORT

As per the discussion & suggestions given by the IQAC Coordinator & members the following actions were taken :-

As per the requirement submitted books & journals were ordered, online & offline lectures were conducted, 4 Wifi routers were purchased, the entire college was made post covid ready for lectures, Few teachers registered for Ph.D, remedial lectures were conducted after result analysis, lecture on Women Entrepreneurship, IPR were organized for staff & students, AQAR 2021-22 was submitted on time.


PRINCIPAL
L.D. SONAWANE COLLEGE
KALYAN (W)



LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date- 24/06/2020

NOTICE

All the members of IQAC are requested to attend the online meeting through Google Meet app on Friday, 25th June, 2020 at 11.30am to discuss the following points:

AGENDA

1. To read and confirm the minutes of last meeting.
2. To allocate admission duty to all faculty members.
3. To get requirements for textbooks and journals from all departments for the library.
4. To discuss the conduct of online training to faculty for conducting virtual lectures.
5. To discuss appointment of faculty for the newly started SYBAF and SYBBI program.
6. To decide the date of orientation program and starting of online lectures.
7. To discuss and organise a guidance online lecture on how to use Google meet software.
8. To apply for QR code for easy payment by students
9. To discuss and organise various activities under NSS.
10. Any other matter with the permission of chair

You are requested to make it convenient to attend the same.

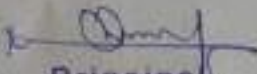
Thanking You,

With Regards,

Yours Sincerely,

Principal




Principal
L. D. Sonawane College
of Arts, Commerce & Science
Kalyan (W)

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date: 25th June, 2020

Minutes

The IQAC online meeting was conducted on 25th June, 2020 at 11.30 am. Principal Ms. Annie Antony chaired the meeting.

1. Following Covid SOPs daily 5 members were given admission duty wherein they guided the students in selection of programs
2. All the heads of department were asked to submit the requirements of text books and journals and they were asked to provide E material to students.
3. It was decided to allow Microsoft teams to train our faculty on how to conduct online lectures practical's and exams
4. It was decided to appoint faculty on a Clock Hour Basis (CHB) as per the requirement for new courses.
5. It was decided to start online lectures from 1st of August for second and third year students and every department was asked to conduct orientation programmes for first year classes as soon as FY classes commence.
6. It was decided that professor Vishal Bhoir will conduct a training session for staff members on how to conduct online lectures using the Google meet app.
7. It was decided to apply for QR code from IDBI Bank.
8. It was decided to organize independence day, NSS day, Tree plantation, Poster making competition following all covid SOPs. All these programs will be organized in both online and offline mode.
9. Meeting Ended with Vote of thanks by IQAC Coordinator Dr. Kesar Lalchandani.

Chairperson
Ms. Annie Antony- _____
Coordinator
Dr. Kesar Lalchandani- _____
Social Worker
Mr. Umashakar Tripathi- _____
Mr. Sunil Kukreja - _____
Administrative Representative
Mr. Rahul Dhokane- _____

Management Representative Sign
Dr. Vijaynarayan Pandit - _____
Vice Principal
Dr. Dumodhar Morey- _____
Senior Teacher
Dr. Anupriya Khobragade- _____
Dr. Yogita Sanas - _____
Ms. Sabina Ansari - _____
Student Representative
Mr. Shaikh Shahrakh- _____




Principal
Principal
L. D. Sonawane College
of Arts, Commerce & Science
Kalyan (W)

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date- 06/11/2020

NOTICE

All the members of IQAC are requested to attend the online meeting through Google Meet app on Saturday , 7th Nov, 2020 at 1.00pm to discuss the following points:

AGENDA

1. To read and confirm the minutes of the last meeting.
2. To finalize the dates for conducting remedial online lectures.
3. To discuss the dates for Semester end examination.
4. To organise online webinars and training for faculty and students.
5. To organise activities under NSS for students.
6. To discuss organizing a training workshop for faculty members. regarding conducting online exams through Google app.
7. To encourage faculty members to participate in online refresher orientation and short-term courses.
8. To discuss the purchase of additional internet connection.
9. Any other matter with the permission of chair.

You are requested to make it convenient to attend the same.

Thanking You,

With Regards,

Yours Sincerely,

Principal


Principal
L. D. Sonawane College



LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date: 7th November, 2020

Minutes

The IQAC meeting was conducted on Saturday, 7th November, 2020 at 1.00 pm. Principal Ms. Annie Antony chaired the meeting. The following matters were discussed and decisions were taken.

1. It was decided to conduct remedial lectures for students before semester and examinations.
2. It was decided to hold all exams as per the date given by the lead college.
3. It was decided that various webinars and training programs should be organized for the benefit of students and faculty members.
4. It was decided to organize online competition for NSS students and also some extension program during the covid-19 support poor families living in college vicinity.
5. The department of IT & CS was asked to organize a training session for all the faculty members on how to conduct online examination through Google app.
6. It was decided to relieve faculty members for participating in online refresher orientation and short term courses.
7. It was decided to purchase an additional internet connection from M/S Jaleshwar.
8. Meeting Ended with Vote of thanks by IQAC Coordinator Dr. Kesar Lalchandani.

Chairperson Sign
Ms. Annie Antony- _____
Coordinator
Dr. Kesar Lalchandani- _____
Social Worker
Mr. Umashakar Tripathi- _____
Mr. Sunil Kukreja - _____
Administrative Representative
Mr. Rahul Dhormse- _____

Management Representative Sign
Dr. Vijaynarayan Pandit - _____
Vice Principal
Dr. Damodhar Morey- _____
Senior Teacher
Dr. Anupriya Khobragade- _____
Dr. Yogita Saras - _____
Ms. Sabina Ansari - _____
Student Representative
Mr. Shaikh Shahrugh- _____




Principal
L. D. Sonawane College
of Arts, Commerce & Science
Kalyan (W)

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date- 05/03/2021

NOTICE

All the members of IQAC are requested to attend the online meeting through Google Meet app on Saturday, **6th March, 2021 at 1.30pm** to discuss the following points:

AGENDA

1. To read and confirm the minutes of last meeting.
2. To discuss and decide for the academic planner for the year 2021-22
3. To discuss regarding organising programs on Women Sensitization
4. To analyse the result of the first semester examination and to conduct remedial lectures for those scoring less.
5. To discuss repair of furniture wherever needed.
6. To ask all the departmental heads and committee chairperson to submit a report to IQAC.
7. To decide about publicity for the next academic year for various courses available
8. To make major changes in the landscape Garden.
9. Any other matter with the permission of chair

You are requested to make it convenient to attend the same.

Thanking You,

With Regards,

Yours Sincerely,


Principal


Principal
L. D. Sonawane College
of Arts, Commerce & Science
Kalyan (W)



LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Date: 6th March, 2021

Minutes

The IQAC meeting was conducted on Saturday, 6th March, 2021 at 1.30 pm. Principal Ms. Annie Antony chaired the meeting. The following matters were discussed and decisions were taken.

1. It was decided to make an Academic planner for 2021-22 with consideration of lock down and opening up.
2. It was decided that WDC will organize programs on women sensitization.
3. It was decided that every department would analyze the first semester result and provide remedial coaching to all needy students before commencement of second semester examination.
4. It was decided to repair the entire furniture so that the college is ready to reopen as and when the government permits.
5. It was decided that all the heads of various departments and committees will submit their reports before 30th April 2021 to the IQAC.
6. It was decided to give white publicity to the courses available especially to the new courses like Bachelors in Accounting & Finance and Bachelors in Banking & Insurance through posters and banners.
7. It was decided to make the garden more environmentally friendly by planting oxygen releasing plants.
8. Meeting Ended with Vote of thanks by IQAC Coordinator Dr. Kesar Lalchandani.

Chairperson Sign
Ms. Annie Antony- _____
Coordinator
Dr. Kesar Lalchandani- _____
Social Worker
Mr. Umashakar Tripathi- _____
Mr. Sunil Kukreja - _____
Administrative Representative
Mr. Rahul Dhomas- _____

Management Representative Sign
Dr. Vijaynarayan Pandit - _____
Vice Principal
Dr. Damodhar Morey- _____
Senior Teacher
Dr. Anupriya Khobragade- _____
Dr. Yogita Sanas - _____
Ms. Sabina Ansari - _____
Student Representative
Mr. Shaikh Shahrukh- _____




Principal
L. D. Sonawane College
of Arts, Commerce & Science
Kalyan

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

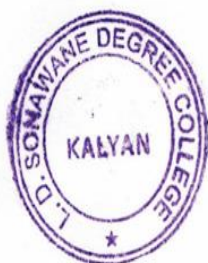
2020-2021

Teachers Feedback analysis

More than 79 % of the teachers were found happy with the working environment of the college. 93.1 % teachers had the opinion that the facilities provided by the college to the teachers were properly managed well framed and designed and not outdated or impractical .82 % teachers said that they were ready to wait for extra work if given by the college willingly.86 % of the teachers are punctual and meet the deadlines given to them by the heads.96 % of the teachers agreed that management always supported the staff and issues related to them .

Action taken report

As a college is affiliated to University of Mumbai the teachers have to follow the rules laid down by university and college .With more number of admissions getting on the infrastructure will be reviewed and action will be taken on it very soon assured by the management The Teacher's convey their concerns related to the development and the suggested about the requirements at the start




PRINCIPAL
L. D. SONAWANE COLLEGE OF
Arts, Commerce & Science, Kalyan (W)

Students Feedback analysis

Data collection was collected and the feedback was designed to check the evaluation on an individual basis of the students' experience of the college . Feedback was collected was provided to the students by the means of Google form the link was provided in the WhatsApp group where the responses were generated of teaching learning experience they are taking from college subject taught by the concerned teacher of every class out of which 68 % commerce students responded to the questionnaire.79 % of the students were of opinion that they were happy with the teachers teaching.95% of students agreed to the syllabus completion .students doubts were cleared, time managed by the staff.

Action taken report

Teachers were suggested to include practical examples to enable the students to understand the subject better and to make the use of ICT tools in their regular lecture , those who were not using the tools only those teachers . New teachers are asked to prepare for the lectures beforehand and ensure timely completion and full coverage of the syllabus .Computer lab is available and students have always been making use of the same to study and do the projects work given.




PRINCIPAL
L. D. SONAWANE COLLEGE OF
Arts, Commerce & Science, Kalyan (W)

Alumni Feedback analysis

51% of the Data collected and feedback was taken and came to know that they are not a part of the Alumni association and 48% of the students are part of it . 88% rated it good for the learning experience in terms of teaching and learning process . Feedback collected was provided to the students by the means of Google form the link was provided in the WhatsApp group where the responses were generated. 87 % of the students were of the opinion that they were happy with Infrastructure & Lab facilities available to students..84 % of students agreed to a good Environment of the college. 87% Regularity of lectures and practical's taken by teachers. Students' doubts were cleared, time managed by the staff.

Action taken report

Teachers were suggested to include the students who have not been registered in the Alumni association. Teachers were told to help the students with guidance and support as 18% of the Alumni were not happy with it.. New teachers are asked to prepare for the lectures beforehand and ensure timely completion and full coverage of the syllabus.



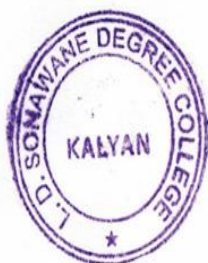

PRINCIPAL
L. D. SONAWANE COLLEGE OF
Arts, Commerce & Science, Kalyan (W)

Employers Feedback analysis

Data collected and feedback was taken and came to know that they are punctual and regular in the Department. rated it good for the learning experience in terms of teaching and learning process. Feedback collected was provided to the Employers by the means of Google form the link was provided where the responses were generated. Most of them were of the opinion that they were Open to new ideas and learning new techniques and agreed to a good Environment of the college. Regularity of lectures and practical's taken by teachers.

Action taken report

Teachers were suggested to improve in whatever areas they were lacking behind. Teachers were told to help the students with guidance and support even after the college hours. New teachers are asked to prepare for the lectures beforehand and ensure timely completion and full coverage of the syllabus.




PRINCIPAL
L. D. SONAWANE COLLEGE OF
Arts, Commerce & Science, Kalyan (W)

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

ACTION TAKEN REPORT


2020-2021

As per the discussion and suggestions given by the IQAC Coordinator and members, the following actions were taken:

As per the requirement, admission duty was allocated to all faculty members.

Books and Journals were ordered for students. Organized and conducted online training session for faculty members to conduct virtual lectures and practical. Appointed faculty for SYBAF, SYBBI program on CHB basis. Applied QR code for easy fee payment, implemented QR code in library to access old question papers and reference books for staff and students. Purchased additional internet connection.




Principal
D. Sonawane College of Arts & Commerce
Kalyan

NOTICE

All the members of IQAC are requested to attend the meeting in Principal's cabin on Saturday, 29th June, 2019 at 1.30pm to discuss the following points.

AGENDA

1. To read & confirm the minutes of previous meeting.
2. To take review from admission committee
3. To get departmental requirement and place before the purchase committee.
4. Result analysis of April-May 2019 and discussion on result improvement initiatives to be take.
5. To discuss about purchase of books, Journals & reference books for Current Semester.
6. To discuss about the proposals to be put for Minor Research Project from University of Mumbai.
7. To discuss about purchase of LCD & Xerox machine for exam purpose.
8. To discuss about developing Botanical Garden.
9. To discuss about the appointment of faculty for newly started courses (FYBAF & FYBBI).
10. To discuss about fixing of window grills for all class rooms.
11. To decide about the dates for FY classes Orientation program.
12. To discuss and decide about dates for various departmental and cultural inauguration programs.
13. Any other matter with the permission of chair.

You are requested to make it convenient to attend the same.

Thanking You,

With Regards,

Yours Sincerely

Principal



Principal
L. D. Sonawane College
of Arts, Commerce & Science
Kalyan (W).



MINUTES

The IQAC meeting was conducted on 29th June, 2019 at 1.30 pm in Principals Cabin.
Ms. Annie Antony chaired the meeting.

- 1) The minutes of the last meeting was read and confirmed.
- 2) The admission committee was setup and duties allocated.
- 3) It was decided to get the requirements of all the departments and to be passed by the purchased committee.
- 4) The results were analyzed and remedial lectures to be conducted.
- 5) All departments to apply to the library for books journals and reference books.
- 6) It was decided to apply for minor research by all eligible faculties.
- 7) It was decided to purchases LCD and Xerox machines for Exams.
- 8) It was decided to develop Botanical Garden.
- 9) It was decided to appoint faculty for new courses on CHB basis as per management decision.
- 10) It was decided to fix window grills for security.
- 11) Orientation program to be conducted for all FY Classes.
- 12) All departments to make the year plan.
- 13) Meeting Ended with Vote of thanks.

15/7/2019



Manga




Principal
L. D. Sonawane College
of Arts, Commerce & Science
Kalyan (W.)



19/09/2019

NOTICE

All the members of IQAC are requested to attend the meeting in Principal's cabin on 21st September, 2019 at 11.30am to discuss the following points.

AGENDA

- 1) To read & confirm the minutes of previous meeting.
- 2) To discuss about starting Certificate Courses and the distribution of fee ratio.
- 3) To discuss about increment of all employees which was due in July & yet not paid.
- 4) To discuss about adding the additional member in the Exam Committee.
- 5) To discuss about developing college garden.
- 6) To finalize the dates for conducting Remedial Coaching for all classes.
- 7) To discuss about Organising Programs related to Yoga, Meditation & Memory development.
- 8) To discuss about Organising Skill Development Programme for students.
- 9) To finalize the dates of Residential camp for NSS students
- 10) To discuss regarding construction of stock room and purchase of cupboards in library.
- 11) Any other matter with the permission of chair.

You are requested to make it convenient to attend the same.

Thanking You,

With Regards,

Yours Sincerely,

Principal

Principal
L. D. Sonawane College
of Arts, Commerce & Science
Kalyan (W).

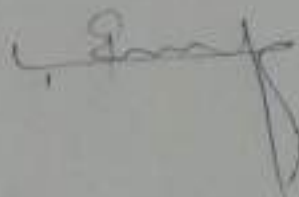


MINUTES

The IQAC meeting was conducted on 21st September, 2019 at 11.30 am in Principals Cabin. Ms. Annie Antony chaired the meeting.

- 1) The minutes of the last meeting was read and confirmed.
- 2) It was decided to start various certificate courses and fee ratio distribution of 50:50 between staff and college.
- 3) It was decided to give increment to all the employees.
- 4) It was decided to change the members of the exam committee and not to add.
- 5) The college garden to be properly developed.
- 6) It was decided to conduct remedial coaching before first semester exam.
- 7) It was decided to organize programs related to yoga meditation and memory development.
- 8) It was decided to organize various skills development programs by departments and WDC.
- 9) It was decided to have residential camp from 22nd to 28th December.
- 10) It was decided to Construct stock room and make cupboard in library.
- 11) Meeting Ended with Vote of thanks.

Bhar
30/9/2019



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Kalvan (W).



LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

20/12/2019

NOTICE

All the members of IQAC are requested to attend the meeting in Principal's cabin on 23rd December, 2019 at 1.00pm to discuss the following points.

AGENDA

1. To read & confirm the minutes of previous meeting
2. To discuss and decide about the various departmental programs to be conducted for second half of the year.
3. Result Analyses of Oct/Nov 2019 Examination and discussion on Result improvement initiatives to be taken.
4. To finalize the dates for intercollegiate events Sci-way, Karma & Phoenix
5. To finalize the data for College Annual program.
6. To discuss about the purchase of books & Journals for second half of the academic year
7. To discuss about purchasing additional internet connection for exam purpose.
8. Any other matter with the permission of chair.

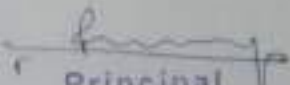
You are requested to make it convenient to attend the same.

Thanking You,

Regards,

Yours Sincerely,


Principal


Principal
L. D. Sonawane College
of Arts, Commerce & Science
Kalyan (W).

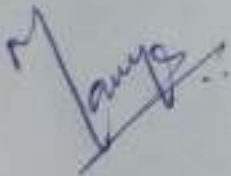


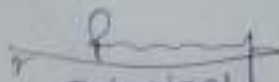
MINUTES

The IQAC meeting was conducted on 23rd December, 2019 at 1.00 m in Principals Cabin. Ms. Annie Antony chaired the meeting.

1. The minutes of the last meeting was read and confirmed.
2. All the departments came out with various suggestions to hold various programs in 2nd term.
3. The results were analyzed and remedial lectures to be conducted.
4. It was decided to have events sci-way in December and Intercollegiate Fest KARAMA and PHONIX in February.
5. It was decided to organize the Annual Function on 18th January
6. All departments to give details of books and journals to be purchased to the librarian
7. It was decided to go for an additional internet connection vendors to be contacted and then decided by the OS
8. Meeting Ended with Vote of thanks.

Besan
21/1/2020




Principal
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of Arts, Commerce & Science
Kalyan (W).



LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

09/03/2020

NOTICE

All the members of IQAC are requested to attend the meeting in Principal's cabin on Friday, 13-03-2020 at 12.30pm to discuss the following points.

AGENDA

1. To read & confirm minutes of previous meeting.
2. To discuss and decide for the Academic Planner for Academic Year 2020-21.
3. To discuss for renewal for ISO certification.
4. To discuss and decide regarding the purchase of water filter for canteen.
5. To discuss regarding arrangements for repair of furniture and machinery wherever necessary before Semester end exam.
6. To discuss about purchase of chemicals, glass wares & other material for chemistry & Micro Department.
7. To ask all the departmental heads and committee chairpersons to submit event/departmental report to IQAC.
8. To discuss about the remedial coaching for final year students.
8. To discuss about the college Magazine for academic year 2019-20.
9. To discuss any other matter with the Permission of Chair.


You are requested to make it convenient to attend the same.

Thanking You,

With Regards,

Yours Sincerely,


Principal



Principal
L. D. Sonawane College
of Arts, Commerce & Science
Kalyan (W).



MINUTES

The IQAC meeting was conducted on 13th March, 2020 at 12.30 pm in Principals Cabin.
Ms. Annie Antony chaired the meeting.

1. The minutes of the last meeting was read and confirmed.
2. It was decided to make academic plan for 2020-2021 with consideration of lockdown.
3. It was decided to take steps for ISO certification renewal.
4. It was decided to purchase for water filter for the canteen.
5. It was decided to repair all furniture before 13th March.
6. It was decided to Purchase chemicals glassware essential for practical exam.
7. It was decided that all department heads and committees will submit their annual report to IQAC.
8. It was decided to conduct remedial coaching for all final year students.
9. It was decided to give the magazine work for 2019-2020 to Agarwal Printers.
10. Meeting Ended with Vote of thanks.



Principal
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Kalyan (W).



LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

Feedback system:

In the assessment and development of the current curriculum, the feedback system is crucial. In order to assess the curriculum's strengths and weaknesses, feedback mechanisms are helpful. To improve the teaching and learning process, L.D. Sonawane College uses a feedback mechanism and other techniques. As per the directives and recommendations the decision made in the IQAC meeting,

The IQAC has established the feedback mechanism committee for framing the feedback form and evaluating the feedback analysis report in consultation with the college administration, principal, and head/senior of the departments. Four stakeholders, namely students, teachers, alumni, and employers, provided the college with online input on the curriculum.

Every Department, the Principal, the IQAC, and the College Management provided insightful comments, and as a result, the required action was done to improve the teaching and learning process.

To improve teaching and learning, the college has also gathered online input on administration and facilities, instructional materials, and other amenities.

The college administration, the principal, and the head/senior of the departments were all consulted by the IQAC while forming the committee to oversee the feedback mechanism.

The committee will be responsible for developing the feedback form and evaluating the feedback analysis report. From students, teachers, alumni, and employers, the college has gathered online feedback on the curriculum from four different stakeholder groups.


The Principal, College Management, IQAC, and each Department provided insightful comments, and as a result, the necessary steps were taken to improve the teaching and learning process. In order to improve the teaching and learning process, the college has also gathered online input on administration and infrastructure, educational resources, and other amenities.

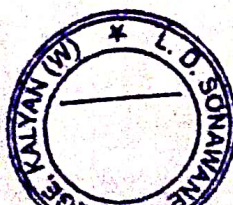



PRINCIPAL
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Arts, Commerce & Science, Kalyan (W)

1.4.2. FEEDBACK ANALYSIS. 2019-20

Feedback system of institute is the ultimate evidence and proof of success of functioning of institute. Feedback is subjective in nature and it's the base of improvement. Feedback is filled from teachers, student's employer, alumni and parents. It helps the institute to know about the quality of working and teaching atmosphere, which leads to bring overall improvement in the institute. The different areas where improvements are required are discussed in respective departments and committee of the college. All the faculty members are given the equal opportunity to give suggestions to bring improvements in the overall working of the institution. Feedback system helps to bring improvements in teaching learning methods, which bring more confidence and effective communication. This two way communication with all stakeholders is helpful to maintain good


PRINCIPAL
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KALYAN (W)



relationship of institution and even helps to bring good bond of
understanding among all of us.

LAXMAN DEVRAM SONAWANE COLLEGE, KALYAN (W)

ACTION TAKEN REPORT

2019-2020

As per the discussion and suggestions given by the IQAC Coordinator and members, the following actions were taken:

As per the requirement review of admission was taken from admission committee, submitted journals and books were ordered. Minor research proposals were approved by the Mumbai University, Remedial lectures were conducted. Appointed faculty for FYBAF and FYBBI courses on CHB basis. Organized programs on Yoga, meditation, Residential camp for NSS for staff and students. Organized spoken English course, SCI-WAY, PHOENIX, KARMA for students. Assessed ISO certificate on 19th February, 2020.



A handwritten signature in blue ink, appearing to be 'D. Sonawane', written over a horizontal line.

Principal
D. Sonawane College of Arts & Commerce
Kalyan